

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES),  
DHANBAD

No. IIT(ISM)/GST/07


Dated: 12.12.2017

NOTICE

Ref: Previous notice no. IIT(ISM)/GST/06, dated: 23.08.2017

Subject: Bills/invoices of a particular calendar month received/issued by the Departments /Sections/Units/Centers/CIs to be entered in GST register at GST counter F&A section in the same calendar month- directions thereof

With reference to the previous notice referred above, it is being informed to all HODs/HOCs/Section-in-Charge that bills to be processed by Purchase & Stores Section for payment should not be received by any Department/Center/Section. All such bills must be submitted by the concerned suppliers to Purchase & Stores Section only. In case, bills are submitted to any other Department/Center by the concerned suppliers, such payments will not be processed and the responsibility of the same will be with the suppliers not following the procedure as mentioned above.

  
Registrar  
IIT(ISM), Dhanbad

Copy to:

1. DT for information
2. DT/RG Secretariat
3. All Deans/Assoc. Deans/PCE/HODs/HOCs/PICs/FICs
4. Librarian/SMO/LMO/JR/SM/WS/CE
5. Ars/Sr. SEO/SEO/Horticulturist/HO/SPO/AWS
6. MIS