



भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद

धनबाद, झारखण्ड, भारत, पिन-826004

(मानव संसाधन एवं विकास मंत्रालय, भारत सरकार के अधीन एक राष्ट्रीय महत्त्व का संस्थान)

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD
DHANBAD, JHARKHAND, INDIA, PIN-826004

(An Institute of National Importance under Ministry of H.R.D., Govt. of India)

STORES & PURCHASE SECTION

Phone: (0326) 2235678 || Email : purchase@ismdhanbad.ac.in || Website : www.iitism.ac.in

No. IIF-500032-17-18

Date 04 May 2017

NOTICE INVITING TENDER

Subject: Supply & Installation of Laptop at IIT(ISM) Industry Institute Interaction Facility, New Delhi.

Indian Institute of Technology (Indian School of Mines), Dhanbad invites quotations for the following to be supplied and delivered in Mech Department.

S No	Full Description of items/ store	Qty	Delivery
1	Supply & Installation of Laptop. Specification of Laptop: Specifications: Processor (6 th Generation Intel Core i7 or higher). Memory (8 GB DDR3 or higher). HDD(1 TB). Graphic Card Memory (2GB). Networking (10 100 1000 on board integrated Network Port, Wireless LAN & Bluetooth), OS (Windows 10,64 Bit), Screen Size (15" or higher Full HD 1920x1080 resolution with antiglare coating), CD/DVD+RW. Ports (2 USB 3.0: 2 USB 2.0: 1 HDMI: 1 headphone microphone combo: 1 AC power; 1 RJ-45), Camera (HD 720p), Audio (Internal Audio Speaker). Warranty (5 Years Onsite).	06 Nos	At the Earliest /Ex-Stock

Tender Schedule

Particulars	Date & Time
Last date for seeking clarification/s (if any)	26.05.2017 at 3:00 P.M.
Last date and time for submission of tenders	30.05.2017 at 1:00 P.M.
Date and time of opening of tenders	30.05.2017 at 4.00 P.M.

1. You are requested to quote your lowest rates for the supply of above items in the attached format for Financial Bid (Annexure – I)
2. Clarification(s) sought after the prescribed date shall not be entertained.
3. You may send your representative in the office of the undersigned at the scheduled date and time of opening of tender.
4. Tender should be submitted in sealed cover only super scribed with Enquiry No. and due date at the following address only:

The Deputy Registrar (P&S)
Indian Institute of Technology (Indian School of Mines),
Dhanbad – 826 004 Jharkhand
P: 0326-2235612
E: drps@ismdhanbad.ac.in

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4/5/17



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Terms & Conditions

- 1) The rates should be quoted for each item separately.
- 2) Conditional offer will not be accepted.
- 3) IIT (ISM) does not issue any Form 'C' or 'D' towards sales tax concessional rate. Hence, full rate of sales tax/VAT applicable should be quoted.
- 4) **Educational discount**, if any, should be clearly mentioned.
- 5) You are requested to submit your quotation strictly as per the specifications mentioned in the NIT.
- 6) Your tender must be valid for **minimum 90 days** from the date of opening of tender.
- 7) Please mention warranty/ guarantee in your offer clearly. Material/ equipment to be supplied must have minimum warranty/guarantee of **05 Years Onsite**.
- 8) *Each page in the bid document must be numbered properly* and duly signed & sealed by the bidder on every page of the bid.
- 9) *The items/materials shall be required to be delivered to:*
IIT(ISM) Industry Institute Interaction Facility (IIIF)
Unit no. – 401, NBCC Centre, Plot No. 02,
Okhla, Phase – 1,
New Delhi – 110 020,
Items/materials shall be delivered at the risk and cost of the tenderer. Unloading shall be the complete responsibility of the supplier. Information of delivery should be given at Purchase & Store Section of IIT(ISM) Dhanbad also.
- 10) Unloading and installation shall be the complete responsibility of the supplier.
- 11) The stores are required to be delivered within 30 days. Late delivery may not be accepted.
- 12) The items offered should be of good quality confirming to BIS standards, wherever applicable.
- 13) **Advance payment is not admissible.** Payment shall normally be made within 3-4 weeks subject to receipt and acceptance & installation (as per Purchase Order Terms) of the ordered materials/items.
- 14) *In the event the supplier fails to supply the materials or install the same as contractual condition, IIT(ISM) shall have the right to deploy suitable agency/ third party to get the job completed at the risk and cost of the supplier.*
- 15) IIT(ISM) does not bind itself to offer any explanation to those bidders whose Technical Bids/Bids have not been found acceptable by the Evaluation Committee of the Institute.
- 16) In the event date on which the tender is opened for acceptance is declared to be a holiday, the tenders shall be deemed to remain open for acceptance till the next working day.
- 17) Please send your offer by Regd.Post/ Speed Post/ Courier along with Courier receipt. Tender/ quotation will be received during IIT (ISM) working hours only (i.e. Monday to Friday). *Late or delayed tenders shall be summarily rejected.*
- 18) **Liquidated Damage:** *The ordered material/work complete in all respects are required to be delivered and installed within the period stipulated in the purchase order failing which liquidated damages of 1% per week for the delayed period subjected to maximum of 5% of the total basic value of the order shall be deducted from the invoice of the supplier.*
- 19) Any other information that you may like to obtain, you are free to contact IIT (ISM) before submission of tender.
- 20) IIT (ISM) reserves the right to accept and/or to reject any/ all tenders without assigning any reason.


Deputy Registrar



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Annexure-I

Format for Financial Bid

Annexure - I

No. IIF-500032-17-18

Date:

Bidders Ref: No.

Date:

Subject: Supply & Installation of Laptop at IIT(ISM) Industry Institute Interaction Facility, New Delhi.

Sl. No.	Full Description of Items (Make/Model)	Qty.	Rate	Amount
			Packing & Forwarding (if any)	
			Total	
			CST/VAT (if any)	
			Freight (if any)	
			Installation (if any)	
			Grand Total	
Amount should be in figure as well as word				

Note:

- 1) All the details must be provided as per prescribed format only
- 2) Prices quoted by the bidders should include all local taxes, VAT, service tax, duties, levies, transportation cost and insurance costs etc. if any
- 3) All the rates must be quoted in Indian Rupees.