

भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद-826004
Indian Institute of Technology (Indian School of Mines), Dhanbad – 826004
स्थापना अनुभाग / Establishment Section

No. 410018/2025-Estt.

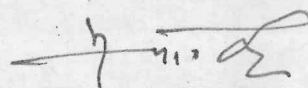
Date: 24th June, 2025

OFFICE ORDER-120/2025

With the approval of the competent authority, the additional duties & responsibilities of the following employees are hereby ordered with immediate effect:

Sl. No.	Name & Designation	Emp. Code	Remarks
1	Shri Keshaw Pant Gorain, Junior Assistant	1537	In addition to his duties & responsibilities at Registrar Secretariat, he has been assigned additional work of processing Balmer & Lawrie Bills for payment for which he will report to AR (Admin)
2	Shri Abhinav Kumar, Junior Technician (Mechanical)	1595	In addition to his duties & responsibilities at the Vehicle Section, he has been assigned additional work to handle the machine 'Laboratory Rolling Mill of Capacity 100 Tonnes' in FMME Department. He will be called by Prof. Madhumanti Bhattacharya whenever his services are required for around 6 hours a week in the FMME department.

The respective Head of Department/ Section are requested to ensure the compliance of the above order at the earliest.


(Prabodh Pandey)
Registrar

To,

- 1) Shri Keshaw Pant Gorain, JA
- 2) Shri Abhinav Kumar, JT

Copy To:

- 1) DT/Dy. DT/RG Sectt.
- 2) HOD (FMME)/ Prof. Madhumanti Bhattacharya, Assistant Professor, FMME
- 3) OIC (Vehicle Section)/AR (Admin)
- 4) Establishment Section/ CVO Office
- 5) Personal File/service book/ Guard File