

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

Tender No. WS-INS-235-25-26

Date: 21.11.2025

NOTICE INVITING TENDER

The Indian Institute of Technology (Indian School of Mines), Dhanbad, invites Bids from eligible, qualified, and capable manufacturers/dealers/suppliers for “**Erection of Pandal with chairs, tables, buffet tables etc.**”, according to the requirements as defined in the Tender document.

Sl. No.	Tender No.	Particulars	Amount of EMD
1.	WS-INS-235-25-26	Erection of Pandal with chairs, tables, buffet tables etc.	Rs. 20000

Bidders are required to submit Earnest Money Deposit (EMD) along with the technical bid. The EMD can be submitted in the form of a Demand Draft should be drawn in favour of the Registrar, IIT (ISM) Dhanbad, payable at Dhanbad/Term Deposit Receipt/Fixed Deposit Receipt/Bank Guarantee drawn in favour of the Registrar, IIT (ISM) Dhanbad.

The hard copy of the same in the original is to be submitted along with the technical bid.

Sl. No.	Description	Date	Time
1	Tender Publication Date	21-11-2025	06:50 PM
2	Pre-Bid Conference date and time	25-11-2025	11:00 AM
3	Bid submission start date and time	25-11-2025	04:00 PM
4	Bid submission end date and time	01-12-2025	11:00 AM
5	Technical Bid opening date and time	01-12-2025	11:30 AM
6	Financial Bid opening	Technically qualified bidders will be informed about the date and time of opening of financial bids through the Institute's Website.	

IIT (ISM) Dhanbad reserves the right to accept or reject the tenders without assigning any reason.

Deputy Registrar (Purchase and Stores)

TENDER FOR “Erection of Pandal with chairs, tables, buffet tables etc.”

TERMS AND CONDITIONS

1. The Scope of Work is enclosed as **Annexure-I**. Bidders are required to go through the Scope of Work carefully before submission of bids.
2. The bidder should not have been debarred or blacklisted by any Central / State Government. A self-attested certification to that effect must be uploaded with the technical bid in the prescribed format. The proforma of the certificate is enclosed with the tender as **Annexure-A**.
3. All the bids must be valid for a period of 180 days from the last date of submission. In, exceptional circumstances, prior to expiry of the original time limit, the Institute may request the bidders to extend the period of validity for a specified additional period beyond the original validity of 180 days. The request and the bidders' responses shall be made in writing. The bidders, not agreeing to such extensions, will be allowed to withdraw their bids without forfeiture of their Bid Security.
4. **EMD Exemption:** EMD exemption shall be given to those bidders who are registered with the Central Purchase Organization, NSIC, or MICRO and Small Enterprises (MSEs) as defined in the MSME Procurement Policy issued by the Department of Micro and Small Enterprises (MSME). To claim the exemption, the bidder must be offering goods manufactured by themselves or providing relevant services. Exemption will not be granted in case the bidder is acting as an agent for some other vendor.
5. **Instructions to the bidder of countries that share a land border with India (Rule 144(xi) GFRs).**
Any bidder from a country that shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Department for Promotion of Industry and Internal Trade (DPIIT). As per Office Memorandum No. F.7/10/2021-PPD (1) dated: 23.02.2023 issued by the Department of Expenditure (Ministry of Finance), Govt. of India, the bidder is required to submit an undertaking as per **Annexure-C**
6. **MII & Purchase Preference:**
The MII compliances and purchase preference shall be as per Govt. of India guidelines. All the bidders must upload undertaking as per **Annexure-B** with the Technical Bid.
7. **Submission of Bids:**
Technical bid - First sealed envelope: Should contain the technical bid consisting of all eligibility documents, all annexures (Annexure-A to Annexure E), PAN, GST, supportive documents related to experience criteria and EMD as asked in the tender document. All the above-mentioned documents should be submitted as Technical bid. This first sealed envelope should be super-scribed with 'Technical bid against

Tender no: WS-INS-235-25-26 dated 21.11.2025 – Erection of Pandal with chairs, tables, buffet tables etc.’.

Financial bid -Second sealed envelope: Should contain only **Annexure II (Financial Bid) (duly signed)**. The format provided in the tender document for the price schedule should be followed and any other format will be liable for rejection. This second sealed envelope should be super-scribed with ‘Financial Bid against Tender No: WS-INS-235-25-26 dated 21.11.2025–Erection of Pandal with chairs, tables, buffet tables etc’.

Important Note: The above-mentioned two sealed envelopes should be put in another big sealed envelope and should be super-scribed as ‘Bid for Tender No: WS-INS-235-25-26 dated 21.11.2025 for Erection of Pandal with chairs, tables, buffet tables etc’. A bid submitted not in line with the above guidelines will be liable for rejection.

Tender/Bid may be dropped in the tender box kept in the Purchase & Stores Section, IIT (ISM) Dhanbad– 826004 (Jharkhand, India). Bids may also be submitted by Speed Post/ Registered post / Courier / By Hand in sealed envelope only within the due date of tender submission. IIT(ISM), Dhanbad will not accept such bid if delivered/submitted to the Purchase & Stores Section, IIT (ISM) Dhanbad after the submission deadline and such bids will be treated as late bids / non-responsive bids. It will be the sole responsibility of the bidders that their bid should be submitted/delivered as per bid submission deadline. IIT (ISM) Dhanbad will not be responsible for any delay or transit loss or late delivery of bids to the Institute. All bids/correspondences should be sent to the following address only:

“Deputy Registrar (P&S),
IIT (ISM), Dhanbad,
DHANBAD – 826004,
Jharkhand, India”.

8. Eligibility Criteria:

(a) Bidder must have executed one similar work of minimum Rs. 6,40,000 in Central/State Government/PSU/CFTI/Autonomous Body.

or

two similar works of minimum Rs. 4,00,000 in Central/State Government/PSU/CFTI/Autonomous Body.

or

three similar works of minimum Rs. 2,40,000 in Central/State Government/PSU/CFTI/Autonomous Body.

9. Evaluation Procedure:

Phase-I: Technical Evaluation

Technical evaluation will be done based on documents submitted by the bidder in the technical bid. Hence bidders are required to enclose all relevant documents along with the technical bid. Discrepancy in relevant supporting documents shall lead to the rejection of technical bids.

Phase-II: Financial Evaluation

- a. Financial bids of technically qualified bidders shall only be opened.
- b. The bid will be awarded to the L-1 bidder. In case of tie preference will be given to the bidder who have maximum experience in CFTIs.

10. Liquidated damages (LD): If a bidder fails to deliver the services or any part thereof within the period prescribed for delivery, the Institute shall be entitled to recover as liquidated damages a sum equivalent to 1% (one per cent) per week of the purchase order. The total damages shall not exceed 5% (five per cent) of the value of the purchase order.

11. Payment terms: 100% payment shall be made through NEFT/RTGS against submission of bills in triplicate, only after satisfying the following conditions:

- a. Successful delivery of service by the supplier.
- b. Submission of Performance security.

12. Performance Security

- a) To ensure due performance of the service, performance security is to be furnished by the successful bidder. The performance security should be furnished within 03 days of the award of the tender.
- b) Performance security should be for an amount of five per cent (5%) of the value of the supply order.
- c) Performance security may be furnished in the form of a Demand Draft/ Fixed Deposit Receipt / Bank Guarantee from a commercial bank in favour of Registrar IIT (ISM) Dhanbad, payable at Dhanbad. Performance security should remain valid for a period of **02 months**.
- d) The performance security will be refunded without any interest, provided that the performance is satisfactory.

13. Refund of EMD

- a) EMD will be refunded without any interest to the successful bidder on receipt of performance security.
- b) The bidder who is not qualified for the tender either in technical bid or on any other grounds, their EMD will be refunded within 30 days from the award of the contract.
- c) If a supply order is placed and the successful bidder fails or refuses to supply the item, in such case the EMD will be forfeited.

- 14. Cancellation of tender:** IIT (ISM) Dhanbad reserves the right to cancel the tender at any point in time without assigning any reason.
- 15. Legal:** Any dispute regarding the meaning, effect or interpretation of any clause of this contract/agreement shall be referred to the sole Arbitrator i.e. Director, IIT (ISM) Dhanbad who would act as the sole Arbitrator and proceedings of such arbitration shall be conducted in accordance with the provisions of the Indian Arbitration Act, 1940 or any statutory modification thereof. The venue of Arbitration shall be IIT (ISM) Dhanbad only and the language shall be English only. In case of litigation, if any, the District Court of Dhanbad (Jharkhand) shall have jurisdiction for any such litigation.

Annexure-I

Scope of Work

Scope of Work

Sl. No.	Work	Size	Quantity	Duration
01	Pandal (Water proof)	4000 sq. ft. (Behind Penman)	Behind Penman	03/12/25 to 09/12/25
02	Buffet table with frill		20 nos.	
03	Round Table		10 nos.	
04	Plastic Chairs with cover		100 nos.	
05	Chowki		As per caterer's requirement	
06	Kitchen Tripal cover		01 no.	
07	Pandal (Non Water Proof)	25100 sq. ft. (Scolomin Club) + 6400 sq.ft. (Staff Club)	Scolomin Club and Staff Club	09/12/25
08	Chairs with cover		500 pc.	
09	Round Table		60 nos.	
10	Chowki		As per caterer's requirement	
11	Kitchen		12 nos.	
12	Buffet Table with frill		150 nos.	

Annexure-II

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD

FINANCIAL / PRICE BID

(For Erection of Pandal with chairs, tables, buffet tables etc.)

To be submitted separately as price bid.

Name of the bidder/firm/company	Price quoted for Erection of Pandal with chairs, tables, buffet tables etc.(In INR) (A)	GST (In INR) (B)	Total (In INR) (A+B)

Date:

Signature of the Bidder:

Name of the Bidder: _____

Address: _____

Phone No.: _____

E-mail: _____

Seal:

SELF-CERTIFIED DECLARATIONS FOR TAKING PART IN TENDER

a. **Regarding blacklisting/debarring**

b. **Insolvency**

1. I / We _____ (bidder) hereby declare that the firm/agency / Company, namely M/s _____ has not been declared as **insolvent** by the Central/State Government or any other Organization.

AND

2. I / We __ (bidder) hereby declare that the firm/agency / Company, namely M/s _____ has not been **blacklisted or debarred** in the past by the Central/State Government or any other Organization from taking part in Government tenders in India.

OR

I / We _____ (bidder) hereby declare that the Firm/Agency/Company, namely M/s _____ was **blacklisted or debarred** by _____ (Name of organization) from taking part in Government tenders for a period of _____ years w.e.f. _____ to _____ years w.e.f. _____ to _____.

In case the above information is found to be false at any point of time, I / We am/are fully aware that the IIT (ISM) Dhanbad can cancel the purchase order and forfeit the EMD. Further, I will not claim any payment for any supplied item against cancelled purchase order.

Date:

Place:

Signature:

Name:

Address:

Stamp:

Declaration for Local Content**(For the item value below Rs.10 Crores)****(To be given by the Statutory Auditor/Cost Auditor/Cost Accountant/CA for the item value above Rs.10 Crores)**

Date: _____

To,
The Director,
IIT (ISM) Dhanbad.

Sub: Declaration of Local content.

Tender No: WS-INS-235-25-26

Name of offered the item:

In accordance with the order No. P-45021/2/2017-PP (BE-II) dated 04th June, 2020, I hereby declare that

- i) I am aware of the Order No. P-45021/2/2017-PP (BE-II) dated 04th June 2020 and abides by the same.
- ii) I declare that for this tender, I am a **Class-I local supplier / Class-II local supplier / Non-local supplier** (Strike out whichever is not applicable) and classification is based on local content of goods/services/work offered by bidder in this tender.
- iii) **Local content (in percentage) for offered item is: _____%**

Whereas 'Local Content' means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

- iv) The local content for all inputs which constitute the said goods/services/works has been verified and bidder is responsible for the correctness of the claims made therein. I am fully aware that false declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.
- v) Details of items, amount and location(s) at which the local value addition is made:

Sl. No.	ITEM (S)	AMOUNT	LOCATION(S)
1.			
2.			
3.			

Yours Faithfully,

(Signature)
Seal

Certificate by the bidder

Date:

To,
The Director,
IIT (ISM) Dhanbad.

Subject: Undertaking regarding type of bidder.

Reference: Office Memorandum No. F.7/10/2021-PPD (1) dated: 23.02.2023 issued by Department of Expenditure, Ministry of Finance, Govt. of India.

Tender No. WS-INS-235-25-26

Name of Tender: "Erection of Pandal with chairs, tables, buffet tables etc."

Sir,

- 1.I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached.]
- 2.I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all the requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached.]"

Yours Faithfully,

(Signature of the Bidder)

Seal

Tender Acceptance Letter

To,
The Director,
IIT (ISM) Dhanbad.

Subject: Acceptance of Terms & Conditions of Tender.
Tender No. WS-INS-235-25-26
Name of Tender: "Erection of Pandal with chairs, tables, buffet tables etc."

Sir,

1. I / We hereby certify that I/we have read the entire tender document including all annexures. I/we have read all the terms and conditions of the tender documents. I/we hereby undertake that I/we shall abide by the terms/conditions/clauses mentioned in the tender document.
2. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
3. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality/entirety.
4. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.
5. I / We certify that all information furnished by me/our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the Earnest Money Deposit.

Yours Faithfully,

(Signature of the Bidder)

Seal

Price Fall Clause Certificate

I/We _____ undertake that we have not offered to supply/supplied/are not supplying same or similar products/services or sub systems at a price lower than that offered against the Tender no. WS-INS-235-25-26 in respect of any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization during the currency of the contract and if it is found at any stage that same or similar product/systems or sub systems was supplied by the bidder to any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization at a lower price during the currency of the contract, then that very price will be applicable to the present case and the difference in the cost would be refunded by the bidder to buyer, if the contract has already been concluded.

I/We also accept that:

1. I/We have to submit a copy of the last (latest) purchase order for the similar/ordered item(s) received from any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization.
2. We will inform the purchaser of offer to supply/supply of the similar/ordered item(s)/Services at a lower rate to any Organization/Ministry/Department of the Govt. of India or its Subsidiaries or other PSU or any other private organization during the currency of the contract.

Date:**Signature of the bidder****Seal of the Firm**