



Indian Institute of Technology (Indian School of Mines), Dhanbad

POSITION FOR MANAGER (MEDIA), Corporate Communications

Indian Institute of Technology (Indian School of Mines), Dhanbad is looking for the position of Manager (Media). The details of the post are as under:

Position	Manager (Media)
Number of Position (s)	01
Organisation	IIT (ISM) Dhanbad
Tenure of Post	Initially for a period of 1 year (Renewable based on annual performance)
Job Profile	To communicate with • Outside media, highlight the achievements of the institute, • Reach to the national media houses and newspapers. • Reinforce the brand of IIT (ISM). • Prepare press releases and supplementary materials for the institute and also update the achievements. • Design creative posts for Social Media on daily basis/as required. • Write success stories of Institute and ensure its publications in national dailies (English Newspapers).
Essential Qualification	• PG in any discipline (with minimum 55%); and preferably PG Diploma in Journalism and Mass Communication
Essential Experience	• Minimum 5 Years of experience of working in a reputed Institute/ Media House. • Candidate having rich experience in covering technical education sectors with reporting experience at National level.
Desirable	• Good command over English language; fluency in English (written and spoken). • Competency in creating reports in Hindi as well.
Maximum Age limit	45 years
Salary	Rs. 50,000/- per month (consolidated)
Apply to	Office of Dean (Corporate Communications), IIT (ISM) Dhanbad
E-mail	Send your resume at dcc@iitism.ac.in
Last Date & Time	June 30, 2025, 5:00 P.M.
• No TA/DA will be paid to the shortlisted applicants called for the interviews. Prospective candidates are required to submit a copy of their detailed bio data enclosing copies of the relevant supporting documents regarding age, essential qualification, experience, desirable profile etc. through email dcc@iitism.ac.in within the due date. • The candidates are also required to bring the original certificates and supporting documents for verification at the time of interview. • The Posts are purely temporary and co-terminus. However, continuation of the person in the positions is subject to his/her satisfactory performance. • Shortlisted candidates will be intimated through email for further selection process.	