

OFFICE OF DEAN STUDENT'S WELFARE

No.: IIT(ISM)/DSW/Institute Scholarship & TFW/2025-26/01

Date: 01.09.2025

NOTICE

Subject: - Submission of Online application for various scholarships and Tuition Fee Waiver (TFW) for the Academic Year 2025-26

Applications are invited (through Common Application form) from all eligible students of **regular B.Tech/ Integrated M.Tech/ Dual Degree/Integrated BS-MS/ M.Sc / M.Sc Tech / MBA/ MA programme** for various institute scholarships and Tuition Fee waiver for the Academic Year 2025-26. The eligible students may submit their online application through **ABHIKALP** portal indicating their preference of scholarships/ Tuition fee waiver in the prescribed common application form for the following:

Sl	Scholarship/ Financial assistance Scheme	Eligible Course of Study & Year of Study	Eligible Category	Vacancy	Scholarship Amount/Financial Assistance	Attached annexure with details
1	Tuition fee waiver (TFW) for IIT JEE Advanced Students (UG)	B.Tech Integrated M.Tech/ Dual Degree/Dual Major/Integrated BS-MS: Till Completion of the Degree	GEN/OBC/ EWS	No Limit subject to eligibility	100% or 2/3 rd Tuition fee waived subject to family income criteria.	Annexure-A
2	Merit cum Means (MCM) Scholarship including free ship. (UG & PG)	B.Tech/Dual Degree/Integrated M.Tech/ Double Major/Integrated BS-MS : Upto 4 th Year M.Sc : Upto 2 nd Year M.Sc Tech : Upto 3 rd Year MBA : Upto 2 nd Year M.A : Upto 2 nd Year	GEN/OBC/ EWS	35% of enrolled students (Year & Program wise) on Merit-cum-Means basis	25% students = Tuition fee refund + Rs 10,000/annum. Next 10% students=Tuition fee refund only.	Annexure-B
3	ISMAANA Scholarship (UG)	B.Tech/Int M.Tech: 1 st to 4 th Year Only	GEN/OBC/ EWS/SC/ST	14	1,000 \$ to 1,400 \$ per annum	Annexure-C
4	Endowment Scholarship (UG): (a) Budhwanti Mrig Memorial Scholarship (BMMS) (b) Prof S.P Banerjee Scholarship (PSBS) (c) Atlas Copco Scholarship (ACS) (d) Indrajeet & Satyawati Badhwar Scholarship (ISBS)	(a) BMMS: (For Girls only) B.Tech/Int M.Tech: 1 st Year Student Only	GEN/OBC/ EWS/SC/ST	02	Rs 6,000 per month for 12 months i.e, Rs 72,000/- per annum	Annexure-D
		(b) PSBS: (For Girls only) B.Tech (Mining Engg only) 4 th Year Student Only	GEN/OBC/ EWS/SC/ST	01	Rs 6,500 per month for 12 months i.e, Rs 78,000/- per annum	
		(c) ACS: B.Tech (Mining Engg): 4 th Year Student only	GEN/OBC/ EWS/SC/ST	01	Rs 3,000 per month for 12 months i.e, Rs 36,000/- p.a.	
		(d) ISBS: B.Tech/Int M.Tech: 4 th Year Student only	GEN/OBC/ EWS/SC/ST	01	Rs 10,000/- per annum	
5	Bobby Mohanty Foundation Trust (BMFT) Scholarship (UG)	B.Tech: 1 st Year	GEN/OBC/ EWS/SC/ST	01	• Tuition fees • Mess fees • Stationary expenses	Annexure-E

The eligible students may visit the IIT(ISM) website for all details and apply at the link <https://abhikalp.iitism.ac.in/> during01/09/2025 .. to ...10/09/2025.....

The last date for submission of completed online application form is ...10/09/2025.....

Only one application will be accepted from one student on the portal and no hard copy of the application will be accepted. No modification/ correction in the application form/ choices etc. will be entertained after submission of the application form. This does not cover the other scholarships of State / Central Government/ PSU etc. For detailed information and terms and conditions of the scholarship, please go through the relevant annexure and apply accordingly.

Anurag Jayswal
Associate Dean (SIW) 1-9.25

Cc: DT/DyDT/All Deans/RG/Assoc.Deans/All HODs
: JR(F&A)/DR(Acad)/ All Hostel Notice Board/IIT (ISM) Website

Details of the various scholarships and Tuition Fee Waiver (TFW) for the Academic Year 2025-26

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Important Terms & conditions

1. **Preference Indication:**

Only one online application will be permitted from one student, and no hard copy of the application will be considered. Application once submitted will be final and no modification/ correction in the application form/ choices etc. will be entertained at a later stage. The students are advised to carefully check their eligibility as per the eligibility criteria and amount of assistantship/scholarship and submit their preference accordingly.

Maximum four preferences can be filled by the applicants for Institute Scholarships. Maximum four sub preferences may be selected against ISMAANA and Endowment Scholarships.

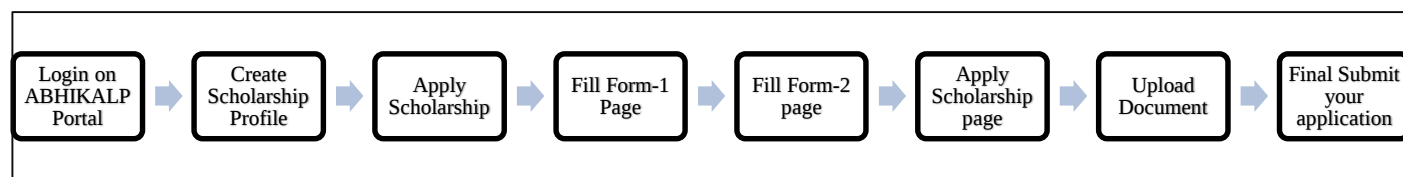
2. **Prohibition of availing multiple Scholarships:**

The students are **not permitted to avail** multiple **scholarships** in a single Academic Year. If the student is found to have received multiple scholarships from any source, it will lead to **disciplinary action** against the student concerned and will lead to debaring for applying any scholarship in next academic year along with the cancellation & refund of institute scholarship with interest/ fine to the institute.

3. **Selection Criteria for Scholarship:**

- A. **For 1st Year Students:** Merit list will be prepared based on IIT JEE ADV-*CRL /JAM/CAT/Any other rank/score for each scholarship, and as per the student's preferred preferences, scholarship will be allotted subject to eligibility & income criteria. **In case the CRL (Common Rank List)/General Rank not available for students of SC/ST/OBC/PWD status, then they will be ranked after CRL/General rank of students. Also, such applicants will be arranged in order of merit of obtained total net scored marks in JEE (Adv)/JAM/CAT/Any other score card. In case of Tie of total score in JEE (Adv)/JAM/CAT/Any other score card, then their positive obtained marks in in JEE (Adv)/JAM/CAT/Any other score card will decide merit.*
- B. **For students of 2nd Year & onwards :** Based on CGPA** merit list will be prepared for each scholarship, and as per their preferred preferences scholarship will be allotted subject to the eligibility & income criteria and as per the terms and conditions of the scholarship. ***In case the CGPA is same, then they will be ranked as per the merit score of SGPA.*
- C. **For ISMAANA Scholarship:** Students selected preference as ISMAANA will also have to submit the preference of ISMAANA sponsors and the same will be awarded on MCM basis subject to fulfilling the eligibility terms and conditions of the ISMAANA Sponsor.
- D. **For Endowment Scholarship:** Students selected preference as Endowment Scholarship will also have to submit the preference of Endowment Scholarship and the same will be awarded on MCM basis subject to fulfilling the eligibility terms and conditions of the Endowment Scholarship.

4. **Procedure to apply online application :**



For step wise details of applying online application: Refer Appendix-C at Page 22-27

Note: Only one online application will be permitted from one student, and no hard copy of the application will be considered. Students should ensure submission of all required documents are as per his/her preference(s). Any missing documents/information related to his/her selected preference will lead to cancellation of candidature for scholarship. **The students are required to keep all original documents safely with them for verification purposes as and when called by the institute authorities, for atleast 4 years from the date of submission or upto the award of degree from the institute whichever is later.**

Late applications will not be accepted beyond the last date of submission of application form. The last date for submission of online completed application form is **.....10/09/2025.....**

Online application portal for Scholarship will be accessible through Institute Internet only & wherever data not applicable mention NA.

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5. **Income Certificate:**

For availing the Tuition Fee Waiver (TFW) and various Scholarships, the students must submit their family Income proof for the Financial Year 2024-25 (1.4.2024 to 31.3.2025) as per details given below, The application without required certificates will not be considered and summarily rejected.:

- a) **For TFW & MCM Scholarship only:** Family Income Statement as per the format mentioned in **Form-A**. Annual Family Income includes the income of the parents (Father & Mother)/Guardian and the student from all sources.
- b) **For TFW & MCM Scholarship only:** Original income affidavit to be submitted on non-judicial stamp paper of Rs.20/- as per the format mentioned in **Form-B** along with **Schedule-A**.
- c) **For TFW & MCM Scholarship only:** Copies of **detailed ITR Computation** of income of parents (Mother and Father)/Guardian for the Financial Year (F.Y.) 2024-25 (i.e, Assessment Year 2025-26) downloaded through the income tax portal <https://eportal.incometax.gov.in/iec/fooservices/#/login> with **Verified copies of acknowledgments** to be submitted, where the **gross taxable income before any deduction under any provisions exceeds the threshold limit of Rs. 2.50 lakhs**.
- d) **For TFW & All Scholarship:** Latest Family Income Certificate **in the name of parents/guardian issued on or after 01/04/2025** to be submitted in original for the **Financial Year (FY): 2024-25 (i.e, Assessment year 2025-26)** duly signed by competent authority as mentioned in Appendix-A***. The format of income certificate shall be as per the State Government rules & regulations.

***The income certificate issued by other authorities as mentioned in Annexure-1, should be supported with the copy of order issued by the competent authority of state government for issuing such certificate **Or** the income certificate should be preferably issued electronically digitally signed & verifiable from the respective website of the authority and in Hindi/English language only.

6. In case of the death of any one parent, the death certificate should necessarily be attached. In case of separation of parents – Necessary legal separation orders needs to be submitted.
7. If any student avails scholarship through other source(s) then it will be the responsibility of the student concerned to inform in writing to the Dean (Student Welfare) immediately. Any false declaration will lead to debarment from applying any scholarship and cancellation of the scholarship from the institute.
8. Students are advised to apply online before the last date of submission form. Any relaxation due to non-availability of required certificates/ portal issues etc shall not be entertained.
9. The Technical issues (if any) faced by the student in online application portal may be submitted in the **Google form in the following link:** <https://forms.gle/tErz9ryZzUamKUVA6> within one week **i.e, upto 07/09/2025** of commencement of submission of applications.
10. In case of need, the students may be asked to submit their original application form (in hard copy) with all documents in original.
11. If any inadvertent error/omission/contradiction in the noticed criteria observed will be dealt with the approved terms and conditions of the respective scholarship scheme.
12. **Last date of submission of application through the DSW Scholarship portal by the students:.....10/09/2025.....**

ABHIKALP Portal Details :<https://abhikalp.iitism.ac.in/>

13. Retention of Original documents:

All the documents uploaded on the portal are required to be kept safely by the applicant for atleast 4 years from the date of submission or upto the award of degree from the institute whichever is later. Non retention of original documents by the applicants will be liable for suitable action.

14. Scrutiny of application forms: Student's application form will be scrutinized as per the terms and conditions of the preferred Institute scholarships/Tuition fee waiver.

i. First round of scrutiny of documents:

In case of non-submission of documents/requisite information, applications will be marked as “**Provisionally Eligible**” and will be given only one opportunity to rectify the deficiency of documents for becoming eligible in the merit list; failing which, no further requests for consideration of the application in order of merit for any scholarship will be entertained. The institute reserve the right to verify the documents/ information submitted by the applicant from concerned authorities.

ii. Second round of scrutiny of documents:

Resubmitted documents of provisionally eligible students of First round are again scrutinized as per the terms and conditions of the preferred scholarship. No further chance will be allowed for submission of any documents.

iii. Merit list will be prepared: Applications found eligible in 1st & 2nd round of scrutiny will be arranged in order of merit and accordingly Institute Scholarship will be awarded.

iv. Institute reserves the right to fill the vacant position, if any, in due course from students submitting required documents after the due date.

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Annexure-A: For Tuition Fee Waiver (TFW only)

Eligibility Criteria:

1. **Eligible courses for applying Tuition Fee Waiver (TFW):**
B. Tech / Dual Degree / Integrated M. Tech /Integrated BS-MS Programmes involving admission through JEE (Advance).
2. This scheme is not applicable for SC/ST/PWD students as they are exempted from payment of tuition fees.
3. Annual Family Income (Gross, before any deduction/ exemption under the provisions of income tax, etc.) from all sources should not be more than Rs. 5, 00,000/- (Rs. Five Lakh only) for availing Tuition Fee Waiver.
4. Annual Family Income includes income of the parents (Father & Mother) and student from all sources. In case of the death of any one parent, the death certificate is necessary to be attached.
5. In case of separation of parents – Necessary legal documents are required to be submitted.
6. **The following documents need to be submitted to avail tuition fee waiver:**
 - a) **Family Income Statement** as per the format mentioned in **Form-A to be submitted**. Annual Family Income includes the income of the parents (Father & Mother)/Guardian and the student from all sources.
 - b) **Original income affidavit** to be submitted on non-judicial stamp paper of Rs.20/- as per the format mentioned in **Form-B**.
 - c) Copies of **detailed ITR Computation** of income of parents (Mother and Father)/Guardian for the Financial Year (F.Y.) 2024-25 (i.e, Assessment Year 2025-26) downloaded through the income tax portal <https://eportal.incometax.gov.in/iec/foervices/#/login> with **Verified copies of acknowledgments** to be submitted, where the **gross taxable income before any deduction under any provisions exceeds the threshold limit of Rs. 2.50 lakhs**.
 - d) **Latest Family Income Certificate in the name of parents/guardian issued on or after 01/04/2025** to be submitted in original for the **Financial Year (FY): 2024-25 (i.e, Assessment year 2025-26)** duly signed by competent authority as mentioned in Appendix-A as per state govt. rules & regulations.

Rules for awarding Tuition Fee waiver (TFW)

- a) There will be 100% tuition fee waiver, if annual family income is less than Rs. 1,00,000/- (Rs. One Lakh only) during the financial year 2024-25.
- b) There will be 2/3rd tuition fee waiver, if annual family income is Rs. 1,00,000/- (Rs. One Lakh only) or above, but up to Rs. 5,00,000/- (Rs. Five Lakh only) during the financial year 2024-25.
- c) There will be no tuition fee waiver, if annual family income is more than Rs. 5,00,000/- (Rs. Five Lakh only) during the financial year 2024-25.

Note: Please Refer Page No 8 to 12 of this notice for the Format of Form A and Form-B along with Schedule-A.

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Annexure-B: For Merit cum Means (MCM) Scholarship including free ship

Eligibility Criteria:

1. **Eligible courses for applying Merit Cum Means (MCM) Scholarship including Free-ship:**
B. Tech / Dual Degree / Integrated M. Tech / Integrated BS-MS / Double Major or Minor Programmes involving admission through JEE (Advance) up to 4th year, M.Sc. Tech, M.Sc, M.A. and MBA.
2. **This scheme is not applicable for SC/ST/PWD students as they are exempted from payment of tuition fees.**
3. **Students having any pending backlog/F grade shall not be eligible for MCM scholarship.**
4. Annual Family Income (Gross, before any deduction/ exemption under the provisions of income tax, etc.) from all sources should not be more than Rs. 6,00,000/- (Rs. Six Lakh only) for availing Merit Cum Means (MCM) Scholarship including free-ship.
5. Annual Family Income includes income of the parents (Father & Mother) and student from all sources. In case of the death of any one parent, the death certificate is necessary to be attached.
6. In case of separation of parents – Necessary legal documents are required to be submitted.
7. While applying for Fee waiver students may or may not opt for MCM Scholarship cum free ship/ISMAANA/Endowment Scholarship.
8. The merit criteria for awarding the MCM Scholarship to the B.Tech Integrated M.Tech, Dual Degree M.Sc.Tech, M.A. and MBA students will be based on the CGPA 6.0 out of 10 grade points obtained by the students up to the semester proceeding the current year semester for which the scholarship will be awarded. (Self-attested Xerox copy of all CGPA cards must be submitted). For students having summer / Special examination, minimum CGPA requirement is 7.00 out of 10 grade points. Students having disciplinary action against them will be debarred from award of MCM Scholarship/Free ship.
9. Merit of first year /newly admitted students will be based on IIT (JEE) rank and other Common merit list / JAM ranking of entrance examination for the purpose of admission in IIT(ISM).
10. Students qualified under this scheme will not be eligible for any other Scholarship. If they apply any other scholarship will be debarred from MCM cum Free-ship.
11. **The following documents need to be submitted to avail tuition fee waiver:**
 - a) **Family Income Statement** as per the format mentioned in **Form-A to be submitted**. Annual Family Income includes the income of the parents (Father & Mother)/Guardian and the student from all sources.
 - b) **Original income affidavit** to be submitted on non-judicial stamp paper of Rs.20/- as per the format mentioned in **Form-B**.
 - c) Copies of **detailed ITR Computation** of income of parents (Mother and Father)/Guardian for the Financial Year (F.Y.) 2024-25 (i.e, Assessment Year 2025-26) downloaded through the income tax portal <https://eportal.incometax.gov.in/iec/foervices/#/login> with **Verified copies of acknowledgments** to be submitted, where the **gross taxable income before any deduction under any provisions exceeds the threshold limit of Rs. 2.50 lakhs**.
 - d) **Latest Family Income Certificate in the name of parents/guardian issued on or after 01/04/2025** to be submitted in original for the **Financial Year (FY): 2024-25 (i.e, Assessment year 2025-26)** duly signed by competent authority as mentioned in Appendix-1 as per state govt. rules & regulations.
 - e) **Copy of IIT JEE (Advance) Score card/ JAM/ CAT/ Any other applicable rank card through which admitted in IIT(ISM) Dhanbad** to be submitted by the first year admitted students.
 - f) **Copy of latest updated CGPA copy (i.e up to previous Academic Year 2024-25)** to be submitted by the 2nd Year onwards students.

Rules for awarding Merit cum Means (MCM) Scholarship cum free ship:

- a) Eligible students: As per merit of eligible students 25% students of the enrolled strength of the institute (year & programme-wise). will receive refund of tuition fee + Scholarship @ Rs. 1000/- pm for 10 months and next 10 % students of the enrolled strength will receive only refund of tuition fee as per merit (year & programme-wise).

Note: Please Refer Page No 8 to 12 of this notice for the Format of Form A and Form-B along with Schedule-A.

FORM-A

FAMILY INCOME STATEMENT

Assessment of Gross Annual income (Gross, before any deduction/ exemption under the provisions of income tax etc.) of family from all sources for the Financial year (F.Y) 2024-25, i.e, Assessment Year 2025-26 (All the fields are mandatory, even it is nil – to be filled by the student):

SL.No.	Particulars	Father/Guardian	Mother	Student
A.	Full Name			
B.	Income Tax PAN			
C.	Aadhar No.			
D.	Agriculture Income			
E.	Income from Property (Houses, Buildings, House Sites, etc)			
F.	Income from Business			
G.	Gross Income from Salary			
H.	Income from other sources (interest / dividend/ partime occupation/Agency etc			
I.	Gift etc.			
J.	Total Gross Income for F.Y. 2024-25			
K.	Total Gross Family Income for F.Y. 2024-25 (Sum of Row J = Father+Mother+Student)			

DECLARATION

We hereby undertake and certify that the information provided in this form, Income Affidavit and Family Income Certificate are true and correct. We understand that in the event of any information being found false, misleading or incorrect, or ineligibility to receive the benefit of Tuition fee waiver/ Merit cum Means Scholarship / free ship being detected during or after completion of my program at institute, or any of the personal information furnished in support thereof is found incorrect, we shall have no any objection whatsoever, against the action taken by the Institute in the matter, in accordance with by-laws and provisions of IIT(ISM) Dhanbad.

We further undertake that during the course of availing the tuition fee waiver/ Merit cum Means Scholarship / free ship, whenever there shall be any change in the income of my family, we shall keep the Institute authorities informed and shall abide by its further decision on my eligibility to receive the benefit of Tuition fee waiver/ Merit cum Means Scholarship / free ship.

We hereby attach documents as follows: -

- Form-B : Income Affidavit including Schedule A in the prescribed format (instructions mentioned therein) duly filled in.
- Copies of Aadhar card of student and his parents
- Family Income Certificate for the financial year 2024-25 i.e issued on or after 01.04.2025 duly signed by competent authority authorized by State Government in the format prescribed by Government. It is desirable that the family income certificate should not be signed by Notary Public / Chartered Accountant in the form of Affidavit.
- Copies of detailed ITR Computation for the financial year 2024-25 (Assessment Year 2025-26) of both parents with verified copies of acknowledgements where the individual income exceeds the threshold limit as per Income Tax Rules.
- Latest Grade Card (II/IV/VI Semester) - required for MCM scholarship for 2nd year onward students.
- JEE (advance) rank – for first year IITJEE admitted students and Common Merit list/Admission test / JAM ranking for other than JEE admitted students - required for MCM scholarship

Note : If required, the administration may ask for bank statements and other relevant documents to establish the income and other particulars mentioned in the affidavit.

Student's Signature

Father's/Guardians Signature

Mother's Signature

FORM-B

FORMAT OF INCOME AFFIDAVIT

TO BE SUBMITTED ON NON-JUDICIAL STAMP PAPER OF RS.20/-

(To be signed in the presence of Notary Public or a Magistrate/1st Class Magistrate Executive/ Revenue Officer/ who would also affix his signature and seal)

**Declaration of income of Family for the financial year (ending on 31st March,2025)
for purposes of Tuition Fee Waiver / Merit cum Means Scholarship / free ship at Indian Institute of Technology
(Indian School of Mines), Dhanbad.**

We/I _____ Parents/Guardians of Shri/Kumari _____ (student's name)
Admission No. _____ presently residing at _____ (parent's
address) _____ solemnly affirm and declare as follows:-

1. That my son/daughter/dependent Shri/Kumari _____ who has applied for Tuition Fee Waiver/ Grant of MCM Scholarship etc. at Indian Institute of Technology (Indian School of Mines), Dhanbad is studying in _____ (here give the name of Programme) _____ having Admission No. _____ at Indian Institute of Technology (Indian School of Mines), Dhanbad.
2. That our **gross total annual family income** in the preceding financial year ending on 31st March, 2025 was Rs. _____ as per details furnished in the Schedule here under written, We also affirm that particulars of property held by us is as shown in the Schedule and that we have correctly indicated the amount on various taxes and land revenue paid by us. We make ourselves personally responsible for the accuracy of the facts and figures furnished.
3. That the statements made in the foregoing paragraphs are true and correct to our knowledge and belief.
4. That the particulars of PAN number, Aadhar number of family member is as under:

S.No	Particulars	Father/Guardian	Mother	Student
1	Name			
2	Aadhar Number			
3	Income Tax PAN No			

5. That we further undertake that in the event of the particulars given in this declaration being found false, we shall refund to the Director, Indian Institute of Technology (Indian School of Mines), Dhanbad DOUBLE the amount of the Fees/ MCM Scholarship/ free-ship of the said student and the institute shall be free to take any disciplinary action against the said student including expulsion of the students from the Institute and the Institutes decision shall be final and binding on me/us.

Encl: Schedule "A" (Statement of Annual Gross Total Family Income)

Student Signature:	Father's/Guardian Signature	Mother's Signature
Student Name in full:	Father's/Guardian Name:	Mother's Name:

*Statement of Annual Gross Total Family Income of(Student Name and Adm. No)
Son/Daughter of (Fathers' name) for the period 01.04.2024 to
31.03.2025 (Financial Year (F.Y) 2024-25) i.e. Assessment Year (AY) 2025-26.*

FILLING ALL THE COLUMNS OF ALL THE TABLES IS MUST EVEN IT IS NIL OR NOT APPLICABLE
Application once rejected for non-filling of required data will not be further entertained

I. Agriculture Income of Both Parents or Guardian:

Extent of Land held and Income	(a) Independently as owner	(b) Jointly as owner	(c) Independently as tenant
(i) Name of the land Owner			
(ii) Area of land			
(iii) Village			
(iv) Survey No.			
(v) Land Revenue Assessment			
(vi) Annual agricultural Income F.Y 2024-25	Rs.	Rs.	Rs.

In case of multiple land and/or different owners, please provide details in separate sheet.

II. Property held and income (Houses, Shops, Buildings, House sites etc.) in the name of father/mother/students concerned. If residing in rental accommodation, please also provide the required information. (Please specify Own House/Combined family property / Residing on Rental Accommodation)

Please Tick :

(OWN House)

(Rental House)

- (a) House No. _____
- (b) Street/Road _____
- (c) Village/Town/City _____
- (d) Area of House/Site _____
- (e) Rent derived if any (Per annum) _____
- (f) Monthly rent paid in case of residing in rental accommodation _____
- (g) House Tax Rs. _____
- (h) Sanitary cess or other Rs. _____
- (i) Net Annual Income (2024-25)Rs. _____

Whether the whole or part of land has been given out to tenants. If 'yes' provide detailed particulars of the same.

III. Income from Establishment/Shops/Business in the name of father/mother/students concerned (including commercial vehicle) :

- (i) Name of the Owner _____
- (ii) Proprietorship/ Partnership _____
- (iii) Name and Address of shop _____
- (iv) Nature of Trade _____
- (v) Shop Registration/ License no _____
- (vi) GST Registration no _____
- (vii) GST and Income Tax paid Rs. GST _____ Income Tax _____
- (viii) Annual Income from Shop/Establishment(2024-25) Rs. _____

IV. Salary drawn: (FY 2024-25)-Must fill all the particulars even if it is not applicable.

S.No	Particulars	Father/Guardian	Mother
1	Name of the Employee		
2	Name of the Employer		
3	Office/Unit in which working and designation		
4	Complete Office Address with Pin code		
A	Annual Pay for 2024-25 without deduction of Income Tax		
B	Special Pay/Bonus.		
C	Deputation allowance and honoraria		
D	Other Allowances like house rent allowance, CCA etc		
E	Total of (A), (B) (C) and (D)		
F	Amount of contribution to Provident Fund		
G	Payments towards LIC/CTD		
H	Total of (F) and (G)		
I	Other benefits rent free accommodation and other perquisites		

V. Other source of Income during Financial Year 2024-25:

S.No	Particulars	Father/Guardian	Mother	Student
1	Income from subsidiary industries part-time occupation			
2	Amounts drawn as wages			
3	Interest earned			
4	Dividend Received			
5	Commission			
6.	Any other Income Must specify			
	<i>Total</i>			

VI. Particulars of Vehicles (two/four wheeler) owned by student and family members. Provide the following details:

S.No	Particulars	Father/Guardian	Mother	Student
1	Owner Name			
2	Vehicle Type			
3	Make and Model			
4	Registration No.			
5	Year of Purchase			

VII. Assessment of Gross annual income of family from all sources for the Financial Year 2024-25:

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Sl.No.	Particulars	Father	Mother	Student
1	Full Name			
2	Agriculture Income (para I)			
3	Income from Property (Houses, Buildings, House sites etc.) (para II)			
4	Income from Business (para III)			
5	Income from Salary [para IV A to E]			
6	Income from other sources (Interest/ Dividend/ Part-time occupation) (para V)			
7	Total gross family Income for F.Y 2024-25			

VIII. Total Gross family income as per ITR for the financial year (F.Y.) 2024-25 (Assessment Year (AY 2025-26) (attach copy of ITR):

Sl.No	Particulars	Father/Guardian	Mother	Student
1	Name			
2	Income Tax PAN No			
3	ITR Acknowledgement no			
4	Date of submission of ITR			
5	Gross total income			
6	Taxable income			
7	Exempted Income viz. agriculture income etc.			
8	Tax Paid			

Certified that the statements made in the above paragraphs are true and correct.

Student Signature:	Father's/Guardian Signature	Mother's Signature
Student Name in full:	Father's/Guardian Name:	Mother's Name:

N. B.

- Total income of the family should include income of Student, his/her father & mother only.
- If both father and mother of the Student are deceased, the income in the name of Student only need be shown.
- Family Income for the purpose is defined as under:-
 - In the case of salaried class, basic pay, Dearness Allowance, CCA, and other allowances.
 - Income not liable to income tax, such as Agriculture income etc., the agricultural income should be included in the assessment of gross total income.
- Please submit copy of verified parent's acknowledgement of ITR with computation for the financial year 2024-25 (Assessment Year 2025-26). Non-submission of parents ITR will lead to rejection of application.

Annexure-C : ISMAANA Scholarship

ISMAANA Sponsored scholarship for undergraduate students admitted through IIT JEE Advanced in various disciplines as details given below:

Sl.	Name of Scholarship	Short form of Sch	Year	Seat	Occupancy	Vacant seats
1.	Manjit K. Gulati Memorial scholarship (ISMAANA Sponsored) for an undergraduate student in Petroleum Engineering., If unavailable to a First yr student in Mining, App. Geology or App. Geophysics (US \$ 1200.00 Per Annum)	MKMS	1st	01	01	00
2.	Pramod and Meera Thakur Trust Scholarship (ISMAANA Sponsored) for an undergraduate student in Mining Engineering from the <u>State of Bihar</u> (US \$ 1000.00 Per Annum)	PMTT	1st	01	01	00
3.	Srimati Sushila Devi Tuli Memorial scholarship (ISMAANA Sponsored) for an undergraduate student in Petroleum Engineering (US \$ 1000.00 Per Annum)	SDTM	1st	01	01	00
4.	Zoeb and Shera Mogri Scholarship (ISMAANA Sponsored) for an undergraduate student in Applied Geology/Applied Geophysics from the State of Gujarat or Maharashtra (US \$ 1200.00 Per Annum)	ZSMS	1st	01	00	01
5.	Chugh Family Foundation Scholarship (ISMAANA Sponsored) for undergraduate students in any branch of Engineering (preferred <u>for girls students of Punjab, Haryana or Delhi</u>), (US \$ 1000.00 Per Annum each for first year, second year, 3 rd year and 4 th year student) (No. of Scholarships-4)	CFFS	1st	01	01	00
			2nd	01	01	00
			3rd	01	01	00
			4th	01	01	00
6.	Peggy and Avinash Ahuja scholarship (ISMAANA Sponsored) for undergraduate students in any branch of Engineering. (US \$ 1000.00 Per Annum each to ten students; two in first year, two in second year, three in third year and three in fourth year)	PAAS	1st	02	00	02
			2nd	02	02	00
			3rd	03	02	01
			4th	03	03	00
7.	Naresh Vashisht Foundation scholarship (ISMAANA Sponsored) for undergraduate students in any branch of Engineering. (US \$ 1400.00 Per Annum) (5 students each from 1 st Yr, 2 nd Yr, 3 rd Yr and 4 th Yr) (No. of Scholarships-20)	NVFS	1st	05	00	05
			2nd	05	05	00
			3rd	05	04	01
			4th	05	04	01
8.	Anonymous 01 Sponsored Scholarship (ISMAANA Sponsored) is to be awarded initially, to one first undergraduate student in a bachelor's degree program or in an integrated bachelor/Master's degree program. (US \$ 1000.00 Per Annum)	Anon-1	1st	01	01	00
9.	Anonymous 02 Sponsored Scholarship (ISMAANA Sponsored) is to be awarded initially, to one first undergraduate student in a bachelor's degree program or in an integrated bachelor/Master's degree program. (US \$ 1000.00 Per Annum)	Anon-2	1st	01	01	00
10.	Rana & Anindita Roy (MCM) Scholarship (ISMAANA) for an amount of \$ 1000 per year to be awarded initially to one third-year undergraduate student in a bachelors degree program or in an integrated bachelor/masters degree program in Mining Engineering or Petroleum Engineering.	RARS	3rd	01	01	00
11.	Hardip Gulati Memorial scholarship for a First Yr student in Petroleum Eng. If unavailable to a First yr student in Mining, App. Geology or App. Geophysics. (US \$ 1200.00 Per Annum).	HGMS	1 st	01	00	01

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Sl.No.	Name of Scholarship		Year	Seat	Occupancy	No of Scholarships vacant
12.	Sriram Muralidharan Merit (MCM) scholarship (ISMAANA) for undergraduate/Integrated (M.Tech) in Electronics Engineering students; 03 in First year, 01 in the second year, 01 in the third year (US \$ 1000.00 Per Annum)	SMMS	1st	03	01	02
			2nd	01	01	00
			3rd	01	01	00
13.	M K Verma Scholarship for an undergraduate student in a bachelors degree or in an integrated bachelors/Masters degree program (US \$ 1000.00 Per Annum)	MKVS	1st	01	01	00
			3rd	01	01	00
14.	Atul Arya Merit Scholarship for an undergraduate student in a bachelors degree or in an integrated bachelors/Masters degree in any branch of Engineering (US \$ 1000.00 Per Annum)	AMMS	1st	01	01	00
15.	Balkrishna and Prakash Agrawal Memorial Scholarship for an undergraduate student in a bachelors degree or in an integrated bachelors/Masters degree Mining Engineering (US \$ 1000.00 Per Annum) Revised by sponsors in Current year.	BPAM	1st	01	01	00
16.	Mr. & Mrs. Ishwar Singh Jat PE,70 Scholarship (02 sponsorship) are to be awarded initially, one first year and one third year undergraduate student in a bachelor's degree program or in an integrated bachelor/Master's degree programs. (\$1000/Yr).	MISJ	1st	01	01	00
			3rd	01	01	00
17.	Dipak and Chitra Sarkar Scholarship (ISMAANA Sponsored) for an undergraduate student of any branch of Engineering (US \$ 1000.00 per Annum)	DCSS	2nd	01	01	00
18.	Haridayal & Lila Gupta Memorial Scholarship (\$ 1200/Yr for a First Yr student in Mining Eng., if unavailable, to a First yr student in Petroleum, App. Geology or App. Geophysics)	HLGM	1st	01	01	00
19	Jatin Bhavsar Family Scholarship (Each scholarship is for \$1200/Yr)	JBFS				
19(a)	(1) First Scholarship to be awarded to a first year student in Mining engineering, if no such student is available, it could be awarded to a qualifying first year student in the braches Petroleum Eng, Applied Geology and Applied Geophysics	JBFS-01	1st	01	01	00
19(b)	(2) Second scholarship to be awarded to a first year female student persuing a B.tech degree in any Engineering branch.	JBFS-02	1st	01	01	00
20.	Jagdish Lall Agya Devi Memorial Scholarship (US \$ 1000/ Yr) for one first year undergraduate student in an Engineering subject such as AI, Computer Science, Electronics, Electrical Engineering, Chemical Engineering or Mechanical Engineering. If such a student is unavailable, this scholarship could be awarded to a qualifying student in Petroleum Engineering, Mining Engineering, Applied Geology, Applied Geophysics or other disciplines of engineering.	JLDM	1st	01	01	00
21.	Shanti Mukherjee Memorial Scholarship (ISMAANA Sponsored) for one first year student in a bachelor's degree program or in an integrated bachelor/master's degree programs.	SMMS	1st	01	01	00
		Total		59	45	14

The eligibility criteria for the award of the above scholarship(s) are as under

1. The amount will be released in equivalent Indian Currency as per the prevailing conversion rate.
2. The Students will be selected for award of scholarships on a merit cum means (MCM) basis.
3. These scholarships will not be available to those students who are currently receiving any other scholarship. The students selected for one scholarship will not be eligible for other scholarships. Fee waiver or return of tuition fee to a student by IIT(ISM) is not considered a scholarship for this purpose.
4. The family income of the student in the financial year 2024-25/assessment year 2025-26 should not be more than ₹ 6.00 lakhs per year. The family includes the parents/guardians of the student. The income certificate issued by the authorized officer of the District Administration as indicated in the attached form should be submitted along with the applicant. Family Income Certificate must be issued on or after 01.04.2025.

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5. During the 2025-26 academic year, the first-year student of undergraduate courses (B.Tech/Dual Degree, Integrated M.Tech) of the respective discipline will be considered for the award of scholarship on the basis of AIR Rank in JEE (Advance).
6. The scholarship will be discontinued for the selected candidate in case of change of branch from their respective discipline to other department or leaving the institute without completing the course. **(Applicable for specific disciplined Scholarship).**
7. The student receiving the scholarship shall continue to receive the scholarship in succeeding years until graduation so long as the recipient maintains good academic standing based on assessment by the Deans Committee or the student receives a more lucrative scholarship. **A minimum grade point average of 7 out of 10 shall be considered to be good academic standing.**
8. Once a scholarship recipient has graduated, a new student from the same year to be selected for that specific scholarship on an MCM basis.
9. Once the scholarship recipient is disqualified for the scholarship, a new student from the same year to be selected for that specific scholarship on MCM basis.
10. The student should submit separate individual application as per his/her eligibility for ISMAANA scholarship(s). However, selection will be only for one scholarship. Any false information will lead to disqualifying the candidate for future scholarship and lead to disciplinary action against the student.
11. The scholarship has been initiated by ISM Alumni Association of North America (ISMAANA). The release of scholarship amount will be subject to receipt of annual scholarship funds from ISMAANA to IIT(ISM) and the Terms of sponsored.

Annexure-D: Endowment Scholarship

A. BUDHWANTI MRIG MEMORIAL EDUCATIONAL SCHOLARSHIP (BMMS)

- a. Scholarship amount: Rs. 6,000/- per month (for 12 Months) i.e, Rs 72,000/- per annum.
- b. Total number of Vacant seats available for Academic Year 2025-26 : 02 (Two) as per below table

Sl.	Particulars of Scholarship	Year	Seat	Occupancy	Vacancy
1.	Meritorious girl students of 1 st year of B.Tech/Dual Degree/Int M.Tech course based on IIT JEE (Advance) Rank	1 st	02	0	02
	Total		02	0	02

c. ELIGIBILITY CRITERIA:

- Meritorious girl students of 1st year of B.Tech/Dual Degree/Int M.Tech based on IIT JEE (Advance) Rank. Scholarship awarded will be renewed every year to the previous students; subject to securing CGPA of 6.00 (Six) in the previous academic year.
- Income limit of family : Rs. 10, 00,000/- per annum.
- These scholarships will not be available to those students who are currently receiving any other scholarship. The students selected for one scholarship will not be eligible for other scholarships. Fee waiver or return of tuition fee to a student by IIT(ISM) is not considered a scholarship for this purpose.

B. PROF. S. P. BANERJEE SCHOLARSHIP (PSBS)

- a. Scholarship amount: Rs. 6,500/- per month (for 12 Months) i.e, Rs 78,000/- per annum.
- b. Total number of Vacant seats available for Academic Year 2025-26 : 01 (One) as per below table

Total number of seats available for 2025-26 – 01 (One)

Sl. No.	Particulars of Scholarship	Year	Seat	Occupancy	Vacancy
1.	B.Tech Course of Mining Engineering branch	2nd	1	0	1
2.	B.Tech Course of Mining Engineering branch	3rd	1	1	0
3.	B.Tech Course of Mining Engineering branch	4th	1	1	0
	Total		03	02	01

c. ELIGIBILITY CRITERIA

- Meritorious girl students of one each from 2nd, 3rd & 4th year of B.Tech course, (Mining Engg.) based on last semester CGPA. Scholarship awarded will be renewed every year to the previous students; subject to securing CGPA of 6.00 (Six) in the previous academic year.
- These scholarships will not be available to those students who are currently receiving any other scholarship. The students selected for one scholarship will not be eligible for other scholarships. Fee waiver or return of tuition fee to a student by IIT(ISM) is not considered a scholarship for this purpose.
- Income limit of family should be below Rs. 10, 00,000/- per annum.
- There should not be any report of misconduct and Students should not be availing any other scholarship.

C. ATLAS COPCO SCHOLARSHIP

No. of Scholarship : 01 (one)

Value : Rs. 3000/- per month (for 12 Months) i.e, Rs 36,000/- per annum.

ELIGIBILITY CRITERIA

- a) **Meritorious Final year B.Tech (Mining Engg.)**
- b) Family annual income below Rs. 3, 00,000/- Income limit is relaxable in case of non-availability of such students.
- c) These scholarships will not be available to those students who are currently receiving any other scholarship. The students selected for one scholarship will not be eligible for other scholarships. Fee waiver or return of tuition fee to a student by IIT(ISM) is not considered a scholarship for this purpose.

D. INDRAJEET & SATYAWATI BODHWAR SCHOLARSHIP

No. of Scholarship : 01 (one)

Value : Rs. 10,000/- per annum

ELIGIBILITY CRITERIA

- a) **Meritorious Final year B.Tech (any branch)** (based on CGPA of 3rd year)
- b) Whose parents family annual income was not liable to income tax assessment during financial year 2024-25. Income limit is relaxable in case of non – availability of such student.
- c) These scholarships will not be available to those students who are currently receiving any other scholarship. The students selected for one scholarship will not be eligible for other scholarships. Fee waiver or return of tuition fee to a student by IIT(ISM) is not considered a scholarship for this purpose.

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Annexure-E: Bobby Mohanty Foundation Trust (BMFT) Scholarship

1. Eligible Courses:

Students admitted in the programme Petroleum Engineering, Applied Geology, Mechanical Engineering and Environmental Science & Engineering as per the details given below:

2. Total number of seats available for Academic Year 2025-26 :

01 (One) Vacancy for B.Tech 1st Year only as per below table

Sl. No.	Particulars of Scholarship	Year	Seat	Occupancy	Vacancy
1.	These scholarship initially be available to 01 student for B. Tech course	1 st	1	0	1
2.	These scholarship initially be available to 01 student for Integrated M. Tech course	1 st	1	1	0
3.	These scholarship initially be available to 01 student for M.Sc Tech course	1 st	1	1	0
	Total		03	02	01

3. Expected cost of Scholarship/ per head/year to cover entire course of study :

For B. Tech: (General/OBC/EWS)

Fee Component	Each Semester	For two semester	Course - B. Tech/Integrated M. Tech Up to 4 th year
Tuition Fee	100000.00	200000.00	Semester fee @ Rs. 1.00 lakh per semester
Mess Fee	18000.00	36000.00	To be paid in each semester
Course materials/Books and Stationaries	6000.00	12000.00	Calculated @ Rs. 1000/- per month
Total yearly financial Assistance		248000.00	Rs Two lakhs forty eight thousand only.

For B. Tech: (SC/ST)

Fee Component	Each Semester	For two semester	Course - B. Tech/Integrated M. Tech Up to 4 th year
Tuition Fee	-----	-----	Tuition Fee Nil for SC/ST students
Mess Fee	18000.00	36000.00	To be paid in each semester
Course materials/Books and Stationaries	6000.00	12000.00	Calculated @ Rs. 1000/- per month
Total yearly financial Assistance		48000.00	Rs Forty eight thousand only.

4. Other terms & conditions of the (BMFT) Scholarship :

- a) The merit cum means sponsorship /scholarship will encompass the complete expenses incurred from start to finish of the enrolled **B. Tech/ Integrated M. Tech / M.Sc Tech courses.**
- b) The proposed scholarship will cover the student's expenses incurred during his/her entire course of study in the bachelor/PG programs offered by the institute in Petroleum Engineering, Applied Geology, Mechanical Engineering and Environmental Science & Engineering.
- c) The expenses would majorly cover the following -
 - Tuition fees
 - Mess fees
 - Stationary expenses etc.
- d) The Scholarship will be based on Merit cum Means. The first year students will be selected based on their JEE advance / respective entrance ranking and social and financial family profiles with the following selection criteria:

Methodology:

- i. The scholarship initially be available to 03 students. Each one from B. Tech/Integrated M. Tech. and M.Sc. Tech Courses
 - ii. Recommendation from the institute
 - iii. Family income – Ceiling – Rs. 8.00 lakhs.
 - iv. Ranking of the Entrance Examinations/CGPA (minimum CGPA 7.5 or above)
 - v. Personal interview with student and parents (two stages) First by the institute and ii) by the Officials of Bobby Mohanty Foundation.
 - vi. Students once selected shall continue to avail the financial assistance till the fourth/final year with minimum CGPA of 7.5 and above to be eligible for the scholarship.
- e) Students selected under this scheme shall not be eligible for Fee Waiver/MCM or any other scholarships, till they are eligible and continue under this Scholarship Scheme.***

Family Income Certificate Issuing Authority in various States/Union Territories

Sl. NO.	State / Union Territory	Income Certificate Issuing Authority#
1.	Andaman & Nicobar	Tahsildar
2.	Andhra Pradesh	Tahsildar
3.	Arunachal Pradesh	District Magistrate & Collector
4.	Assam	Revenue Circle Officer
5.	Bihar	Circle officer of Circle office/ Revenue Officer
6.	Chandigarh	Subdivisional Magistrate
7.	Chhattisgarh	NaibTahsildar
8.	Daman & Diu & Dadra & Nagar Haveli	Mamlatdar, Daman and Mamlatdar
9.	Delhi	SDM of Govt. of NCT of Delhi
10.	Goa	Mamlatdar of all Talukas
11.	Gujarat	District Collector / Depurt Collector / Asstt. Collector / Prant Officer /Mamlatdar
12.	Haryana	CRO (Tehsildar / NaibTehsildar Concerned)
13.	Himachal Pradesh	Tahsildar of Revenue Department
14.	Jammu & Kashmir	Sub Divisional Officer in each District
15.	Jharkhand	Sub Divisional Officer of Each District
16.	Karnataka	Tahsildar
17.	Kerela	Village Officers
18.	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDO in the remaining Islands
19.	Madhya Pradesh	Tahsildar/NaibTahsildar
20.	Maharashtra	Tahsildar
21.	Manipur	District Authroities i.e. DC/ADC/SDO (not below the rank of SDO/SDM
22.	Meghalaya	Employer in case of Govt. Employee and by the MP/MLE/DC/SDO Civil in case of others.
23.	Mizoram	District Magistrate or any other officers authorized by District Magistrate
24.	Nagaland	Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers ©
25.	Orissa	Revenue Officers
26.	Punjab	CRO (Tehsildar /NaibTehsildar concerned)
27.	Pondicherry	Tehsildar
28.	Rajasthan	Tehsildar
29.	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)
30.	Tamil Nadu	Zonal Deputy Tehsildar
31.	Tripura	Deputy Commissioner of Respective Districts
32.	Uttar Pradesh	Tehsildar
33.	Uttaranchal	Tehsildar / SDM/ City Magistrate
34.	West Bengal	1. Dist.Magistrate or - District Level Addl.Dist.Magistrate 2. Sub-Divisional Officer - Sub-Divisional Level of the concerned 3. Block Development Officer - Block Level of the concerned Blocks 4. The Collector, Kolkata - Kolkata Municipal Corpn. 5. 5 The Collector, Kolkata - Students residing within civil Jurisdiction of Hon'ble High Court, Kolkata 6. Other areas covered in Kolkata Police are concerned i.e. areas over which Collector, Kolkata does not exercise jurisdiction – Concerned District Magistrate or any other Officer authorized by the District Magistrate of the respective districts i.e. South 24 Paraganas and North 24 Paraganas.

Note:

- In addition to above authority's family income certificate issued by the Circle officer/Revenue officer will also be acceptable.
- #The income certificate issued by other authorities as mentioned in Appendix-A, should be supported with the copy of order issued by the competent authority of state government for issuing such certificate (except circle/revenue officer) Or “ the income certificate should be preferably issued electronically, digitally signed & verifiable from the respective website of the authority”.

Appendix-B

Abbreviations Used:

Sl No	Abbreviation	Full Form
1	TFW	Tuition Fee Waiver
2	MCM Scholarship	Merit cum Means Scholarship including free ship
3	ISMAANA Scholarship	Indian School of Mines Alumni Association of North America Scholarship
4	BMMS	Budhwanti Mrig Memorial Scholarship
5	PSBS	Prof S.P Banerjee Scholarship
6	ACS	Atlas Copco Scholarship
7	ISBS	Indrajeet & Satyawati Badhwar Scholarship
8	BMFT	Bobby Mohanty Foundation Trust Scholarship
11	CRL	Common Rank List
12	FIC	Family Income certificate
13	F.Y	Financial Year

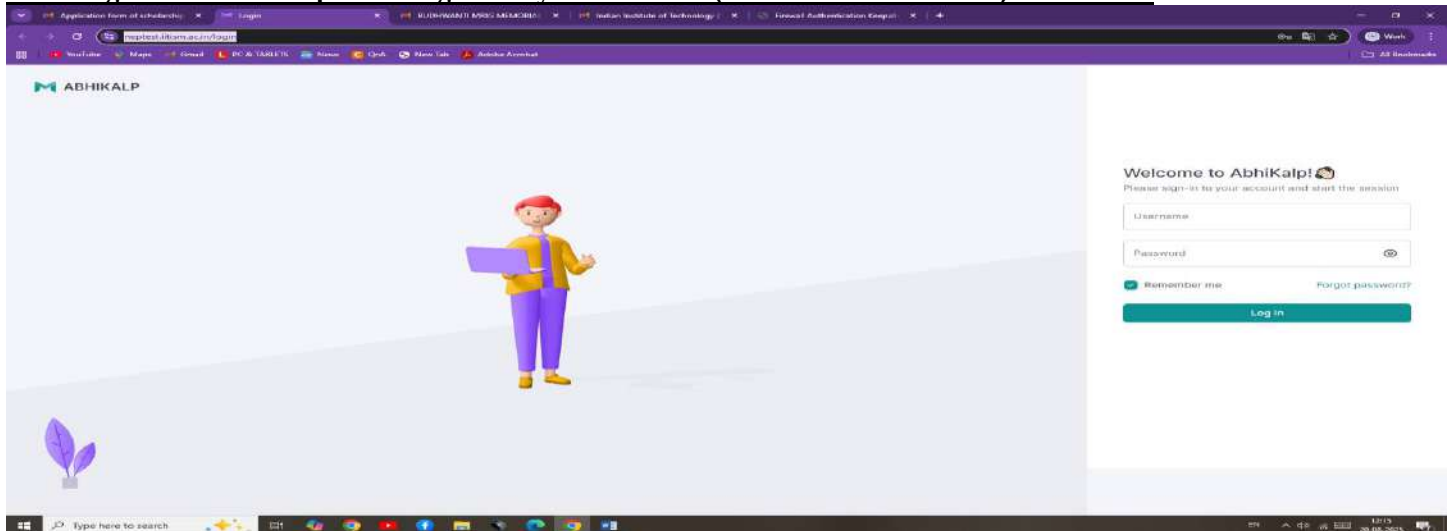
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Appendix-C

Steps for applying Tuition Fee waiver / Institute Scholarship

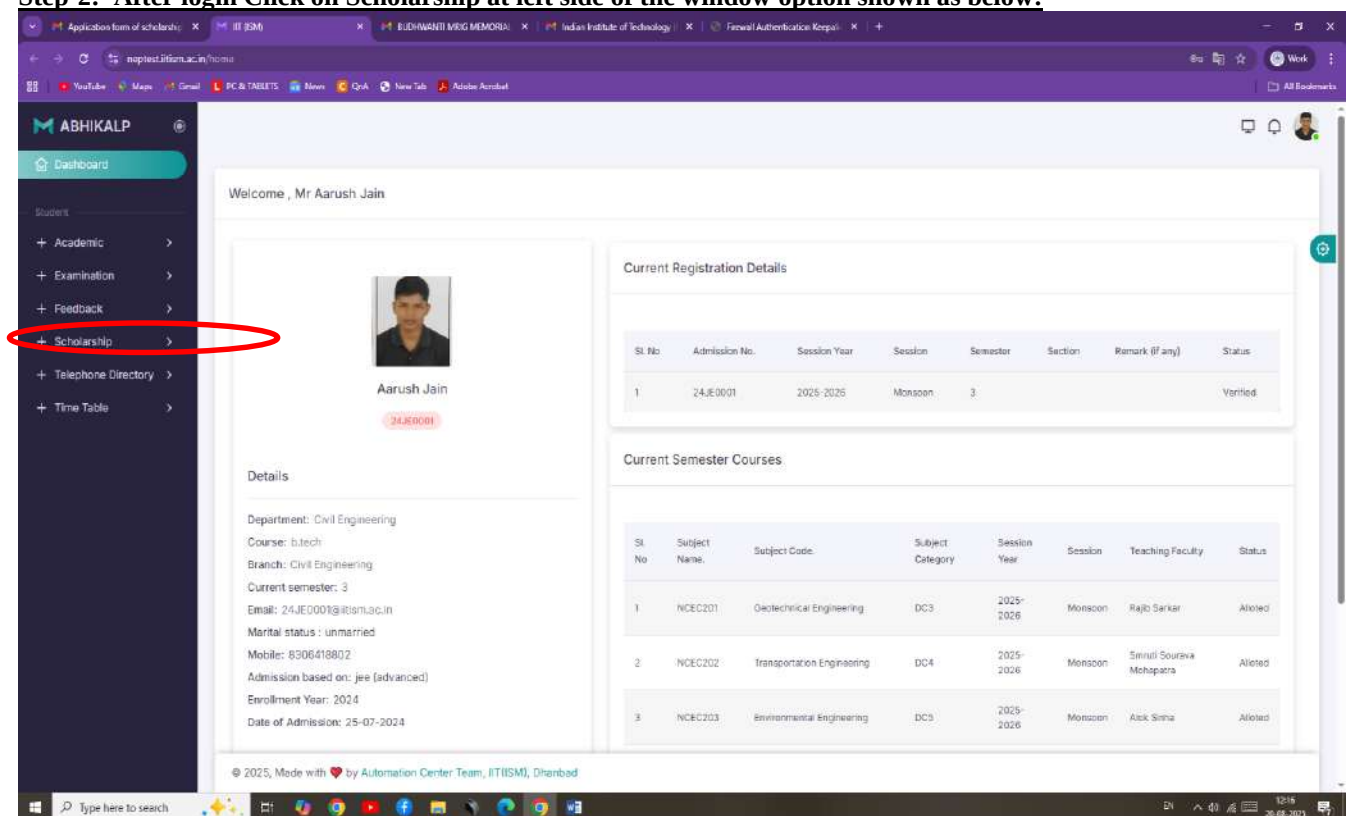
a) Step-1:

Open the browser: <https://abhikalp.iitism.ac.in/>

Following window will be opened : Login with your username (Institute Admission No) & Password



b) Step-2: After login Click on Scholarship at left side of the window option shown as below:



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c) **Step-3: Click on Create Scholarship profile**

Select Session: Monsoon & Session Year: 2025-26

The screenshot shows the ABHIKALP dashboard. On the left sidebar, the 'Create Scholarship Profile' option is highlighted. The main content area displays a 'Select Session & Year' form with two dropdown menus: 'Session' and 'Session Year'. Below these dropdowns is a green 'Submit & Validate' button. The footer of the page indicates it was made with 'Automation Center Team, IT(IISM), Dhanbad'.

d) **Step-4: Fill all the details as per the required Scholarship profile shown below as sample then submit your data:**

The screenshot shows the 'Create Scholarship Profile' form filled with sample data. The form is organized into a grid of input fields. The data entered is as follows:

Field	Value
Admission No. *	24JE0005
Student name *	Aditya Singh
Type of student *	Regular
Type of regular programme *	ug
Branch *	Civil Engineering
Course *	Bachelor of Technology
Course Duration (in Years) *	4
Category *	General
PWD status *	no
Gender *	Male
Student Mobile No. *	8081836860
Father Name *	Tarkeshwar Singh
Mother Name *	Saraswati Devi
JEE CRL Rank *	14274
JEE Category Rank *	1950
JEE(Advanced) Net total marks *	
JEE(Advanced) Positive marks *	
Place of birth / Domicile State *	uttar pradesh
Student Bank Name *	STATE BANK OF INDIA
Account No. *	43071868384
Confirm Account No. *	43071868384
IFSC Code *	SBIN0008442

A green 'Submit' button is located at the bottom left of the form. The footer of the page indicates it was made with 'Automation Center Team, IT(IISM), Dhanbad'.

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e) **Step-5: Click on Apply under scholarship on following page as shown below:**

Form-1 will be opened , as per this form-1 fill all details wherever data is not related fill Not applicable and in income fill only numerical value.

Also here select application for which student wants to submit under the Tab Apply for marked in dotted circle:

For UG students three options to select:

- 1) Institute Scholarship ,
- 2) Tuition Fee Waiver and
- 3) Tuition Fee Waiver & Institute Scholarship

For PG students only one options to select: Institute Scholarship

The screenshot shows the 'Scholarship Apply Form 1' interface. The 'Apply For' dropdown is circled in red, showing 'Institute Scholarship'. The 'Apply' button in the sidebar is also circled in red. The form contains the following fields:

Scholarship Apply Form 1			
Apply For *	Current study year *	Current study semester *	CGPA obtained upto last Academic Year *
Institute Scholarship	2nd Year	3	8.0833
SCPA obtained upto last Academic Year *	Backlog present *	F grade present *	Summer / Special Exam *
7.8537	NO	NO	No
Father Deceased *	Mother Deceased *	Status of parents separation *	Occupation / Profession of Father / Guardian *
Father employer Name *	Father employer address *	Father / Guardian gross income *	Mother prof occupation *
Mother employer name *	Mother employer address *	Mother gross income *	

Submit

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f) **Step-6: After submitting Form-1 , Form-2 will be opened sample shown below:**

Fill the details and submit the details as desired in the Form-2

The screenshot shows the 'Scholarship Apply Form 2' interface. The progress bar at the top indicates: Form 1 (checked), Form 2 (active), Apply Scholarship, Documents Upload, Preview, and Final Form. The form fields include: 'Student source of income', 'Student gross income', 'Annual Family Gross income in previous Financial', 'Current Monsoon Semester fee paid (in Rs) 211867', 'Getting any other scholarship' (dropdown), 'Applied any other scholarship' (dropdown), and 'Tuition fee waiver awarded in previous Academic'. A 'Submit' button is at the bottom. The footer mentions '© 2025, Made with ❤️ by Automation Center Team, IIT(IISM), Dhanbad'.

g) **Step-7: After submitting Form-2 , Apply Scholarship page will be opened sample shown below:**

Select your Main preferences of Scholarship in order of preferences 1st to 3rd also For UG students If they opt main preference as ISMAANA/Endowment then they have to provide the sub preferences also .

The screenshot shows the 'Apply Scholarship' page. The progress bar indicates: Form 1 (checked), Form 2 (checked), Apply Scholarship (active), Documents Upload, Preview, and Final Form. The page is titled 'Select Scholarships in order of preference 1st to 3rd'. It has two main sections: 'Select up to 3 Scholarships' and 'Select ISMAANA Sub-Scholarships in order of preference 1st to 3rd'. The first section has dropdowns for 'ISMAANA Scholarship', 'MCM Scholarship', and 'Endowment Scholarship'. The second section has dropdowns for 'Chugh Family Foundation Scholarship', 'Jensel Verhulst Foundation scholarship', 'Harish Gulati Memorial scholarship', and 'Pooja and Anish Anja scholarship'. A 'Submit' button is at the bottom. The footer mentions '© 2025, Made with ❤️ by Automation Center Team, IIT(IISM), Dhanbad'.

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h) **Step-8: After submitting Apply Scholarship page, you will be directed to upload section sample shown below:**

Submit the required documents.

ABHIKALP

Dashboard

Student

- + Academic
- + Examination
- + Feedback
- + Scholarship
- + Create Scholarship Pr...
- + Apply
- + Telephone Directory
- + Time Table

Form 1 Form 2 Apply Scholarship Documents Upload Preview Final Form

Upload Required Documents

Upload Family Aadhar / PAN

Upload JEE Advanced Score Card

Upload Gross Family Income Certificate

Upload Other Supporting Document

Upload Form A

Upload Form B along with Schedule A

Submit Documents

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i) **Step-9: After submitting upload section page, you will be directed to Application preview page shown below:**
Check the details and Final submit.

ABHIKALP

Dashboard

Student

- + Academic
- + Examination
- + Feedback
- + Scholarship
- + Create Scholarship Pr...
- + Apply
- + Telephone Directory
- + Time Table

Form 1 Form 2 Apply Scholarship Documents Upload Preview Final Form

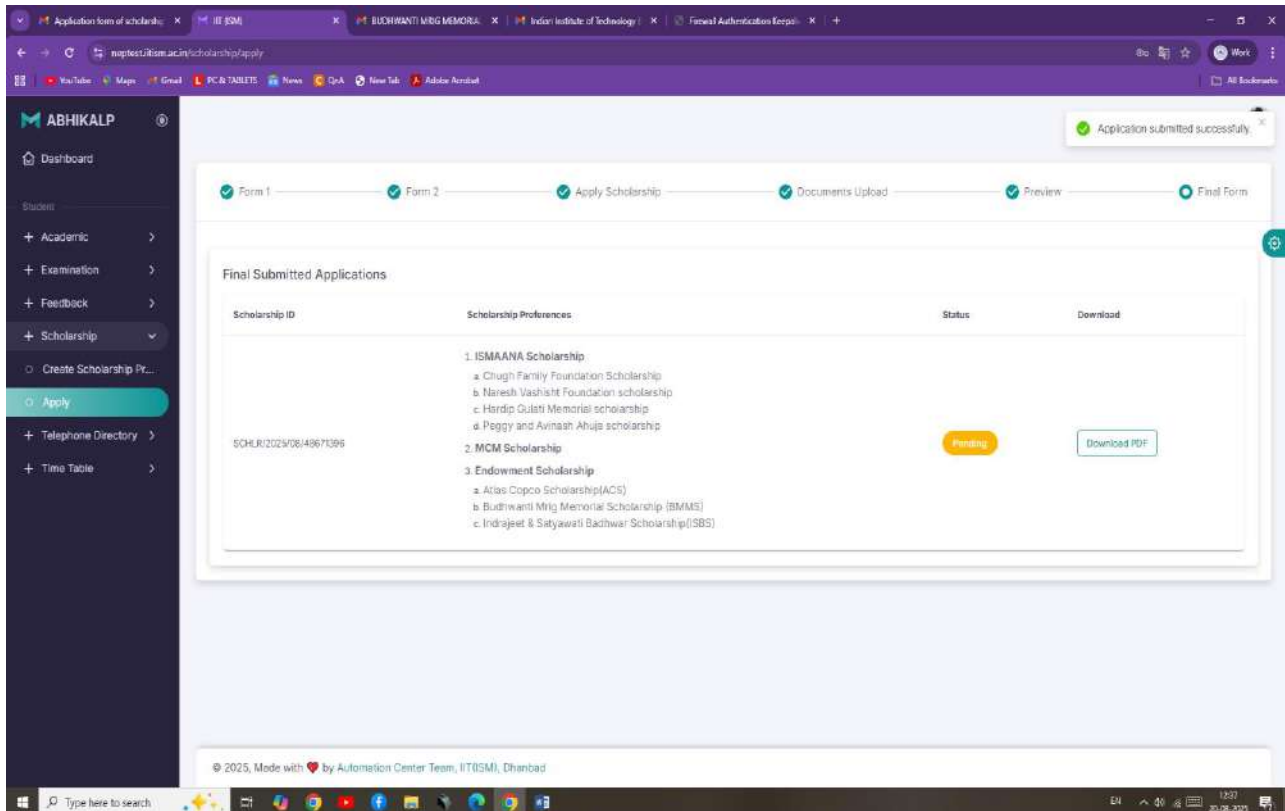
Application Preview

Application For	Tuition Fee Waiver & Institute Scholarship	Father's Name	Takeshwar Singh
Scholarship ID	SCHLR/2025/08/48671396	Mother's Name	Sarawati Devi
Profile ID	PR250820122031RJ2G	Father Deceased	No
Admission No	24JEC005	Guardian Name (Father)	
Student Name	Aditya Singh	Relation with Guardian (Father)	
Gender	Male	Mother Deceased	No
Category	General	Guardian Name (Mother)	
PWD Status	no	Relation with Guardian (Mother)	
Session	Monsoon	Guardian Name	
Session Year	2025-2026	Relation with Guardian	
Current Study Year	2	Status of Separation	No

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भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद
INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD
अधिष्ठाता कार्यालय (छात्र कल्याण)
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j) **Step-10: Application will be submitted successfully , you can download your pdf sample shown below.**



भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद

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अधिष्ठाता कार्यालय (छात्र कल्याण)

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Appendix-D

Tentative Schedule for applying Tuition Fee waiver / Institute Scholarship

- Start Date : 01/09/2025
- Last date of submission :10/9/2025
- Result of Tuition Fee Waiver & Various Scholarship: Tentatively in the Last week of October