

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD

No: 411002/9/2025-NFR

Date – 20.05.2026

NOTICE

Ref: - Advertisement No. 411002/9/2025-NFR dated 09.09.2025 for recruitment to the post of Junior Superintendent (Library) (PL-6).

Candidates, shortlisted for recruitment tests for the post of Junior Superintendent (Library) (PL-6) are hereby informed about the schedule of recruitment test(s) as under:-

Name of the Test	Test Date	Reporting Time	Test Time	Venue
Trade Test in (Qualifying nature)	04.06.2026 (Thursday)	10:45 AM	11:00 AM – 12:00 Noon	NLHC, IIT (ISM) Dhanbad
Written Test [Objective type]: (80 marks)		12:15 PM	12:30 PM– 02:00 PM	NLHC, IIT (ISM) Dhanbad
Computer Proficiency Test (20 marks)		03:15 PM	03:30 PM – 04:00 PM	4th Floor, NLHC, IIT (ISM) Dhanbad

The recruitment test of Junior Superintendent (Library) in Pay Level-6 be comprises of Written Test, Computer Proficiency Test (CPT) and Trade Test.

Trade Test will be qualifying in nature, and this will not have any weightage in preparation of final merit list.

Candidates will be shortlisted for Document Verification on the basis of performance in the Written Test and Computer Proficiency Test (CPT).

Final selection of candidates will be made according to the Merit list; subject to successful completion of Document Verification. Merit list will be prepared on the basis of combined marks obtained in Written Test and Computer Proficiency Test (CPT).

Syllabus for Trade test, Written Test and CPT

Trade test (20 marks) – Dewey Decimal classification, Colon Classification, Universal Decimal Classification, Knowledge of library automation softwares, Viz. Koha, Libsys, dspace.

Written test (80 marks – OMR based MCQ) – Syllabus of UGC NET exam.

Computer Proficiency test (20 marks) – Word, Excel and Power Point

Minimum cut off marks:-

No. of Vacancies	To qualify the Trade Test	For preparation of Merit List (based on the performance in Written Test and CPT)
UR- 02 OBC – 01 SC - 01	Candidates scoring minimum qualifying marks as under: UR: Minimum 45% marks OBC/SC: Minimum 40% marks	Candidates scoring minimum qualifying marks as under: UR: Minimum 45% marks in each Written Test and CPT OBC/SC: Minimum 40% marks in each Written Test and CPT

Tie-breaking Criteria:

In case two or more candidates secure equal marks against same vacancy under same category in final Merit List following, methodology will be adopted for final selection:

- Candidate securing more marks in Written Test is to be ranked higher.
- In case two or more candidates secure equal marks in both Written Test & Computer Proficiency Test, candidate senior in Age is to be ranked higher.

Document Verification: -

The candidates shortlisted for document verification, on the basis of performance in Written Test + CPT, will have to produce the following documents in original (as mentioned in the advertisement) in support of their eligibility:

- Matriculation certificate in support of Date of Birth
- Mark sheet of educational qualifications
- Certificate of educational qualifications
- Experience certificate
- No Objection Certificate from the present employer (if they are employed in Central Govt./ State Govt./ Union Territory Administration/ Central or State Autonomous Bodies/ Central or State PSUs) etc.

In addition, the following documents are also required to be produced for the verification:

For OBC Category: Valid OBC-NCL certificate issued by the Competent Authority in the format prescribed for appointment under Govt. of India, as mentioned in the Advertisement.

For SC Category: Valid SC certificate issued by the Competent Authority in the format prescribed for appointment under Govt. of India.

In case, failing to produce the above documents, their candidature will be cancelled, and they will not be selected against the posts, even on passing in the Written Test, Trade Test and Computer Proficiency Test.

Admit cards for the test(s) will be available for download on or after **26.05.2026**. The candidates may visit https://nfr.iitism.ac.in/index.php/recruitment/User_login and download their admit card by login into portal using e-mail Id, Date of Birth and Mobile number (already registered).

Registrar