



भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद
धनबाद- 826 004 (झारखण्ड), भारत

Indian Institute of Technology (Indian School of Mines), Dhanbad
Dhanbad – 826 004 (Jharkhand), India

No.411002/2/2026-Estt.

Date: 23th October, 2026

ADVERTISEMENT

Engagement of Counselling Interns (On Contract) in IIT(ISM), Dhanbad

The Indian Institute of Technology (Indian School of Mines), Dhanbad invites applications from motivated, empathetic, and qualified candidates having postgraduate degree for engagement as Counseling Interns (On Contract), for initially one year and renewable further one year, subject to satisfactory performance to be evaluated by the Competent Authority. This engagement offers hands-on experience in providing mental health support, developmental guidance, and wellness programming to student population of the Institute.

Post: Counselling Interns (on contract)

Requirement: 04 (four)

Educational Qualification: Master's in Clinical Psychology or Master's in Psychology with at least 1 paper in Clinical Psychology [The qualification should be acquired within two (02) years prior to the date of advertisement]

Experience: Candidates having relevant experience of counselling services, preferably in an Educational/Counselling Centre will be given preference. Require good oral, written skills, ability to communicate adequately with diverse students and employee population.

Age Limit: Up to 35 years of age.

Duty period: Six days in a Week/48 Hours in a week.

Remuneration: The Counselling Interns will be paid a consolidated monthly remuneration of Rs. 30,000/- per month. No other facility, allowance etc. shall be admissible.

Increment: An annual increment of 3% on the monthly remuneration, in case of extension of engagement for another year.

Selection Criteria: On the performance in the Interaction /Interview.

Key Responsibilities

- Initial Screening: Conducting interviews and initial mental health screenings. Provide individual and, where appropriate, group counselling to students.
- Address issues relating to stress, anxiety, academic pressure, adjustment, interpersonal relationships, emotional well-being and other

mental health concerns.

- Counselling Sessions: Providing short-term individual and group counselling under strict supervision. Provide appropriate psychological support and guidance to students. Conduct counselling sessions both in person and through online mode, as required.
- Crisis Assistance: Identify cases requiring specialized psychiatric/clinical intervention and facilitate appropriate assistance to existing counsellors with crisis intervention and triage.
- Wellness Outreach: Designing and conducting workshops on stress management, academic anxiety, and mental health awareness.
- Peer Support: Facilitating peer support groups and Institute wellness campaigns. Conduct awareness/sensitization sessions on mental health and well-being for students, as and when required.
- Documentation: Maintaining timely, precise, and strictly confidential case notes. Maintain appropriate professional records including database of the mental well-being during counselling sessions while ensuring confidentiality and privacy of students.
- Strong understanding of professional ethics, student boundaries, and data confidentiality.
- Excellent active listening, verbal communication, and interpersonal skills.
- Coordinate with the designated Institute officials, wherever necessary, while maintaining professional and ethical standards.
- Undertake any other counselling-related work assigned by the Institute.

Other terms & conditions

- The engagement of Counselling Interns will be renewable for one further year subject to requirements & satisfactory work performance.
- Counselling Interns must report for his/her duty through the working Counsellor.
- The Counselling Interns shall inform in writing about any leave/outstation holidays well in advance.

GENERAL INSTRUCTION

1. Candidates of Indian nationality can only apply for the post.
2. Candidates should read carefully the requisite minimum essential qualifications, age, experience criteria, etc. laid down in the advertisement before applying for the above post. The applications will be screened based on information mentioned therein by the candidate. The candidates must satisfy themselves with their suitability for the post. If at any stage during the selection process, it is found that candidates have furnished false or wrong information, their candidature will be rejected.
3. Incomplete applications or those without relevant supporting documents (self-attested copies of Date of birth/Degrees/ Certificates/ Mark sheets/Experience Certificates/documents, etc.) will be rejected.
4. Institute also reserves the right to change (cancel/modify/add) any of the criteria, number of requirements, method of selection, appointment, notification etc., in the event of exigency so decided.



5. Any dispute arising out of this Advertisement including the selection process shall be subject to the sole jurisdiction of the Courts situated at Dhanbad.

6. Candidates fulfilling the eligibility criteria will be allowed to appear in interview.

General Terms and Conditions:

The engagement shall be purely contractual and shall not confer any right or claim for regular appointments in IIT (ISM), Dhanbad.

The selected candidate shall follow the rules, regulations, professional ethics and administrative instructions of the Institute.

The engagement may be terminated by either side by giving one month's notice or remuneration in lieu thereof, subject to the terms approved by the Competent Authority.

The selected candidate shall be eligible for 2.5 days of leave for each calendar month (monthly accrual basis and maximum 30 days in a year). This leave will not be carried forward in case of extension of contract by the Institute. Also, no payment in lieu of unutilized leave will be paid by this Institute at the time of end of contract.

The applicant will be required to attend duty on Sundays and other Gazetted Holidays or may be asked to extend working hours, in case of exigencies. No extra remuneration will be admissible for the same.

The Institute may terminate the services of the selected candidate, in case he/she is unable to perform the satisfactory work.

How to Apply:

Interested and eligible candidates may submit (by email) their applications along with all relevant documents in support of qualification and experience through their email to E-mail Id recruitment_nonfaculty@iitism.ac.in in the prescribed proforma, duly filled in, which is attached with this Advertisement.

A single pdf containing the proof of all requisite educational qualifications and experience must be provided with the application. Applications received after the closing date will be summarily rejected. However, in exceptional circumstances, candidates may be permitted for interview, if his/her advance application is not received due to any exigency and justified reason.

Applicants are advised to fill in correct and active mobile number and E-mail address in the application form.

No TA/DA will be admissible for attending the interview.

The last date of receipt of applications through e-mail is **15.11.2026** by **06.00 PM**.



Interview Schedule: -

Date of Interview: 18.11.2026 (Wednesday)

Reporting Time: 09:00 AM

Venue: Health Centre, IIT (ISM) Dhanbad

Verification of original documents/certificates enclosed with the application form showing the required qualification and/ or experience will be done at the time of Interview. All candidates are required to bring original documents for verification.


REGISTRAR 23.10.26



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Indian Institute of Technology (Indian School of Mines), Dhanbad
Dhanbad – 826 004 (Jharkhand), India

Application Form for engagement of Counselling Interns (On Contract)

1. Name: _____
2. Father's/Husband's Name: _____
3. Date of Birth: _____
4. Category: _____
5. Marital Status: _____
6. Whether Physical Handicapped: _____
7. Residential Address: _____
8. Permanent Address: _____
9. E-Mail: _____
10. Mobile No. _____ Res. Tel. No. _____



Photo

11. Educational Qualifications:

- i. All Educational Qualifications starting from highest qualification up to Matriculation to be mentioned.
- ii. Copy of duly signed certificate and marks-sheet of each qualification is to be enclosed.
- iii. In case of GPA, please enclosed the appropriate GPA conversion table.

Sl. No.	Examination Passed	School / College	Board / University	Year	%	Class Division
1.						
2.						
3.						
4.						

...2/-

12. Position held since entry into service (If any):

Sl. No.	Organisation/ Address	Designation	Pay Scale with grade pay(if any)	Period		Nature of Work Performed/Experience
				From	To	

**13. Any other specific information, if any, in support of your suitability for the said engagement
(Use separate sheets, if required).**

Declaration:

"I, hereby declare that all the information submitted by me in the application form are correct, true and valid. I will present the originals of supporting documents as and when required. In the event of failure to do so, my candidature is liable to be rejected"

Signature of the Applicant

Place:

Date: