

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD- 826004
EXAMINATION SECTION

No. Exam/219929/2017-18/MS/Regular

Date: 01/09/2017

NOTICE

MONSOON END SEMESTER (REGULAR) EXAMINATION 2017-18

1. Monsoon End Semester (Regular) Examination 2017-18 for all Undergraduates Postgraduates & Research Scholars is scheduled from 14.11.2017 to 25-11-2017 for all disciplines/programmes.
2. Only registered students for Monsoon Semester 2017-18 are eligible to appear in the Examination.
3. The candidates appearing as Repeater/Carry Over papers (admitted up to 2012) are required to submit their Examination form **Through MIS Portal** and submit a copy of online exam form forwarded through respective HODs/Course Coordinators to examination section before 13.10.2017 for making necessary arrangement. Research Scholars, desirous of appearing in the examination, may also submit their Examination form through MIS portal and submit a copy to the examination section as per details below:

Examination Fee Rs. 500/- each paper

 - (i) **If any carryover/Repeater students, who were admitted before 2013.**
 - (ii) **Research Scholars:**
 - (iii) **Last date for submission of Examination form for Carry Over /Repeaters/Research Scholars:**
 - (a) **Without late fee** : **From 04.09.2017 to 09.10.2017**
 - (b) **With late fee of Rs. 1000/-** : **up to 16.10.2017**

No form will be accepted after 16.10.2017
4. Dean (SW) is requested to issue list of defaulter students (shortage of attendance) in the MIS and send a copy to the Examination Section latest by 09-11-2017 for making necessary entries in the attendance sheets.
5. HODs/Course Coordinators will arrange for approval of examination form on the MIS Portal by 16-10-2017.



Joint Registrar (Exam & Acad)

Copy to:

- DT/RG
- All Deans/Associate Deans/ HODs/ PCE/ Faculty-in Charge (T&P)/Librarian-in-Charge/ Chief Hostel Warden/Cashier/AP (Workshop)
- Chairman, Office Automation Committee – for information and necessary provisions in the MIS portal.
- In-Charge (Penman Auditorium)/ Caretaker, Lecture Hall Complex- With a request to reserve Penman Auditorium for examination during above period.
- SEO- to ensure cleaning of all examination venues namely NLHC, Penman Hall, all Examination rooms of ME & MME Building, New Petroleum Engg. Building before & during the examination period.
- Campus Engineer, ISM – to ensure uninterrupted electric & water supply in all examination venues.
- Web Master/ ISM website to arrange hoisting on the website.
- All notice Boards.